

**Comprehensive Exam Checklist**  
Scientific Knowledge, Theoretical and Methodological Knowledge, Professionalism, and Ethical Standards

**Human Development and Family Sciences**  
**Texas Tech University**

Student's Name \_\_\_\_\_ Year in Program \_\_\_\_\_ Semester/Year \_\_\_\_\_

Exam Title: \_\_\_\_\_

\* A NO on any of these items will result in not meeting expected level of competency for the Comprehensive Exam

<b>Project Scope</b>	<b>Yes</b>	<b>No</b>
Student has identified an area of study that has relevance to human development and family sciences and in which an original contribution can be made*		
Scope of student's work is appropriate for a comprehensive exam*		
<b>Literature Review (expected for all options)</b>		
Student provides a concise, well-organized and integrated review of Relevant literature*		
Student adequately evaluates existing literature*		
Student addresses strengths and limitations of existing literature*		
Student discusses theoretical and methodological approaches used in existing literature*		
Purpose of review is clearly stated*		
<b>For Research Report only</b>		
Research questions/hypotheses are clearly stated*		
Student is able to accurately describe research methodology, including procedures, materials, sample size, and participant characteristics*		
Student is able to describe analytical procedures		
Student provides accurate description of research findings		
Conclusions align with results of research		
Student is able to identify limitations of their research*		

<b>Document</b>		
Student adheres to guidelines set forth by <i>APA Publication Manual</i> (7 <sup>th</sup> edition)		
Document is well organized, written in clear, concise, and grammatically correct manner		
<b>Oral Presentation</b>		
Student clearly communicated purpose of project*		
Student is able to summarize and communicate findings and conclusions*		
Student places their project in the context of existing research		
<b>Professionalism</b>		
Student demonstrates mastery of relevant literature and research study (if applicable)*		
Student is able to adequately answer questions in a thoughtful and scholarly manner		
Student conducts themselves in a professional manner*		

A minimum of 18 out of 21 (87%) categories need to be marked 'Yes' to have the comprehensive exam approved for research report and 13 out of 15 (87%) for literature review approval. Items designated with a \* must be marked YES in order to meet expected level of competency.

\_\_\_\_\_ Yes, student meets or exceeds expected level of competency for the comprehensive exam proposal.

\_\_\_\_\_ No, student does not meet expected level of competency for the proposal.

Comments:

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_____ Student	_____ Date	_____ Chair, Exam Committee	_____ Date
_____ Exam Committee Member	_____ Date	_____ Exam Committee Member	_____ Date