

Comprehensive Exam Checklist
Scientific Knowledge, Theoretical and Methodological Knowledge, Professionalism, and Ethical Standards

Human Development and Family Sciences
Texas Tech University

Student's Name _____ Year in Program _____ Semester/Year _____

Exam Title: _____

* A NO on any of these items will result in not meeting expected level of competency for the Comprehensive Exam

Project Scope	Yes	No
Student has identified an area of study that has relevance to human development and family sciences and in which an original contribution can be made*		
Scope of student's work is appropriate for a comprehensive exam*		
Literature Review (expected for all options)		
Student provides a concise, well-organized and integrated review of Relevant literature*		
Student adequately evaluates existing literature*		
Student addresses strengths and limitations of existing literature*		
Student discusses theoretical and methodological approaches used in existing literature*		
Purpose of review is clearly stated*		
For Research Report only		
Research questions/hypotheses are clearly stated*		
Student is able to accurately describe research methodology, including procedures, materials, sample size, and participant characteristics*		
Student is able to describe analytical procedures		
Student provides accurate description of research findings		
Conclusions align with results of research		
Student is able to identify limitations of their research*		

Document		
Student adheres to guidelines set forth by <i>APA Publication Manual</i> (7 th edition)		
Document is well organized, written in clear, concise, and grammatically correct manner		
Oral Presentation		
Student clearly communicated purpose of project*		
Student is able to summarize and communicate findings and conclusions*		
Student places their project in the context of existing research		
Professionalism		
Student demonstrates mastery of relevant literature and research study (if applicable)*		
Student is able to adequately answer questions in a thoughtful and scholarly manner		
Student conducts themselves in a professional manner*		

A minimum of 18 out of 21 (87%) categories need to be marked 'Yes' to have the comprehensive exam approved for research report and 13 out of 15 (87%) for literature review approval. Items designated with a * must be marked YES in order to meet expected level of competency.

_____ Yes, student meets or exceeds expected level of competency for the thesis proposal.

_____ No, student does not meet expected level of competency for the proposal.

Comments:

_____ Student	_____ Date	_____ Chair, Exam Committee	_____ Date
_____ Exam Committee Member	_____ Date	_____ Exam Committee Member	_____ Date