

## Doctor of Philosophy in Hospitality Administration

**Name:**

**Year:**

Directions: Submit this *Annual Report* to your Doctoral (Dissertation) Committee Chair or Mentor by October 15 and schedule an appointment to discuss the report by October 30 for each year you are enrolled. Take a copy of the completed *Annual Report* to the Hospitality Doctoral Program secretary to be included with your official file. (Due in your official department file by November 1 annually)

Attach the following completed forms to indicate your progress.

- Checklist of Program Procedures for Hospitality Administration Doctoral Students
- Long Range Course Planning Form
- Program of Work Form
- Research Plan – created in consultation with the Mentor or Dissertation Committee Chair

<b>Academic &amp; Professional Goals for the Coming Year</b>
1.
2.
3.
4.
<b>Questions for Discussion with Dissertation Committee Chair</b>
1.
2.
3.
4.



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**Name:**

**Year:**

Past Year's Teaching Assistantship			
Teaching Assistantship:	Yes	No	Assignment:
Graduate Assistantship:	Yes	No	Assignment:
Include information regarding teaching innovations, techniques, etc.			
Past Year's Research Assistantship			
Research Assistantship:	Yes	No	Assignment:
Past Year's Internship/Work Experience			
Qualifying Exam			
Completed:	Yes	Date Admitted to Candidacy:	
	No	If no, projected date for exam:	

Doctoral Student:

Date:

*Signature*

Dissertation Committee Chair:

Date:

Or Mentor

*Signature*





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Dissertation Progress				
Dissertation Committee Chair & Members:				
Dissertation Topic:				
Proposal Meeting:		Yes, Date Approved:	No, Date Planned:	
Dissertation Progress: Examples: Review of literature in progress, collecting data, analyzing data				
Grant Activity				
Title of Grant & Principal Investigators	Inclusive Dates	Progress Status	Funding Status	Funding Agency
Active Non-Funded Grants				
Publications				
Status	Date	Refereed Journal Article References		
Refereed Conference Proceedings				
Indicate submitted, accepted, or published under <u>status</u> . For published proceedings, give complete citation. <u>Level</u> indicates type of conference: I = International N = National R = Regional S=State L=Local				
Status	Date	Level	Refereed Conference Proceedings References/Citations	



## Doctor of Philosophy in Hospitality Administration

Name:

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### Presentations

Indicate submitted, accepted, or published under status. For published proceedings, give complete citation. Level indicates type of conference:  
I = International N = National R = Regional S=State L=Local

Status	Date	Traditional or Poster Session	Level	Refereed Presentations

### Abstracts

List abstracts ONLY if they do not have a corresponding presentation. Include complete citation.

Status	Refereed Abstracts

### Other Research Activities

Example: Invited presentations to professional or research groups. (Presentations to civic and student groups will be reported under service); other publications such as grant reports or technical reports, book chapters, lab manuals, etc; publicity, consulting, awards.


### Research Assistantship for the Past Year

Yes      No      Assignment:

### Committees

U = University    C = College    D = Departmental    O = Other

Level	Committee	List and describe level of activity (meeting frequency, leadership role, etc.)



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### Professional Service

List and describe level of activity, membership and/or leadership role in organizations and presentations other than those listed under research.

Role	Activity

### Community Service

List and describe level of activity, membership and/or leadership role in community organizations, related to the profession. Include presentations other than those listed under research.

Role	Activity

### Professional Development

List and describe activities undertaken to enhance your professional development other than courses shown on the *Program of Work* or activities shown under teaching

Date	Activity

### Honors, Awards, & Organizations

List all honors or awards received during the year, including scholarships.
