



Welcome to TTU DFW

Thank you for choosing TTU DFW for your event. This personalized guide contains information to ensure that your event is a success, such as parking, Wi-Fi, facility rules, and handpicked recommendations for local dining and lodging. A pre- and post-event checklist are also included. Please contact Lauren Ritter at lauren.m.ritter@ttu.edu if you have questions.

Address & Location

Address: 4201 N. State Highway 161, Suite 250, Irving, Texas 75038

- Map Location: [TTU DFW Map Location](#)
- TTU DFW: [TTU DFW](#)
- Note: State Highway 161 is also called the George Bush Tollway - TTU DFW is located on the free part of the highway/tollway.

Suite Information

TTU DFW is located on the 2nd floor. Please proceed up the stairs or via the elevator located on the south side of the entrance lobby. The front entrance will be immediately in front of you.

Parking

Open parking is available on the **eastern front entrance**, as well as the back parking lot, the **western side entrance**.

Front Entrance



Eastern Parking Lot



Wi-Fi Information

WIFI access is available to all guests including the TTU Network as well as a Guest network.

- TTU Parties
 - **WI-FI Network Name:** TTUnet
- Non-TTU Parties
 - **WI-FI Network Name:** TTUguest
 - **Password:** This information will be shared.





Accommodations & Dining

Nearby Hotel Accommodations:

- [Courtyard by Marriott Dallas Las Colinas](#) – 1151 West Walnut Hill Lane, Irving (972) 550-8100, Airport Shuttle Service
- [SpringHill Suites by Marriott Dallas DFW Airport South/CentrePort](#) – 4360 Hwy 360, Fort Worth (817) 545-3270, Airport Shuttle Service Available
- [Home 2 Suites by Hilton](#) – 4340 W Airport Freeway, Irving (972) 986-3606, Airport Shuttle Service Available
- [Aloft Las Colinas](#) – 122 E John Carpenter Fwy, Irving (972) 717-6100, Airport Shuttle Service Available
- [Holiday Inn Express & Suites Irving/Las Colinas](#) – 333 W John Carpenter Fwy, Irving (972) 910-0302, Airport Shuttle Service Available
- [Texican Court](#) – 501 West Las Colinas Blvd, Irving (469) 577-4599
- [SpringHill Suites by Marriott Dallas DFW Airport North/Grapevine](#) – 2240 W. Grapevine Mills Circle, Grapevine (972) 724-5500, Airport Shuttle Service Available
- [Hyatt Place DFW](#) – 2350 Global Place, DFW Airport (972) 574-1234
- [Courtyard by Marriott Dallas DFW Airport South/Irving](#) – 2280 Valley View Ln, Irving (972) 790-8990, Local Complimentary Shuttle

Business Dining: Wait Service

- Two Mules Cantina, Restaurant in the Texican Court Hotel – 501 W Las Colinas Blvd, Irving
- Cork & Pig Tavern – 5224 N O'Connor Blvd, Irving
- Gloria's Latin Cuisine – 320 W Las Colinas Blvd, Irving
- The Ranch at Las Colinas – 857 W John Carpenter Fwy, Irving
- Nosh & Bottle Market – 370 W Las Colinas Blvd Ste 100, Irving
- Mesa Mezcal – 400 W Las Colinas Blvd, Irving
- Grimaldi's Pizzeria – 310 W Las Colinas Blvd Ste 100, Irving
- Pacific Table – 5238 N O'Connor Blvd #136, Irving

Casual Dining: Counter Service

- Whole Foods Market – 6741 N. MacArthur Blvd, Irving





- Corner Bakery – 118 E John W Carpenter Fwy #100, Irving
- Kitchen 101 – The Toyota Music Factory 316 W Las Colina Blvd Ste 100, Irving
- Panera Bread – 7600 N MacArthur Blvd, Irving
- Chipotle Mexican Grill – 2800 N. Beltline Blvd, Irving
- Starbucks – 4080 W. Airport Fwy, Irving
- Five Guys – 6440 N. MacArthur Blvd, Irving
- Potbelly Sandwich Shop – 2350 N. Beltline Rd, Irving
- Slim Chickens – 3265 Regent Blvd, Irving
- MOD Pizza – 2321 SH 121 Frontage Road Suite 100, Euless

Casual Dining: Fast Food

- Chick-fil-A – 2525 North Beltline Rd, Irving
- Sonic – 3431 W Walnut Hill, Irving
- Taco Bell – 1025 W Airport Fwy, Irving
- Mc Donald's – 950 South Beltline Rd, Irving
- Whataburger – 4920 W. Airport Fwy, Irving

Breakfast:

- Starbucks – 4080 W Airport Fwy, Irving
- PJ's Coffee – 3575 Story Road W, Irving
- Dunkin' Donut – 3405 N Belt Line Rd, Irving
- Corner Bakery – 118 E John W Carpenter Fwy #100, Irving
- Panera Bread – 7600 N MacArthur Blvd, Irving
- Jam + Toast – 975 W John Carpenter Fwy, Irving
- Triple A Café – 14113 Trinity Blvd #201, Fort Worth

Food Delivery

Food delivery services accepted: Uber Eats, Grubhub, and DoorDash.

- Food Delivery Address: 4201 N. State Highway 161, Suite 250, Irving, Texas 75038





Event/Course Checklist

Pre-Event/Course

- Venue Confirmation* – Confirm venue details, including address and contact information.
- Venue Walkthrough (highly recommended)* – Participate in a walkthrough of the venue to familiarize yourself with the layout and facilities.
- Vendor Coordination Onsite* – Coordinate with onsite vendors to ensure timely setup and delivery.
- Supplies Received/Shipped* – Confirm that all necessary supplies have been received at the venue or shipped and are ready for setup.
- Final Logistics Check* – Confirm all logistical arrangements, including transportation and parking.

When You Arrive

- Onsite Setup Confirmation* – Verify that the onsite setup matches the planned layout.
- Onsite Registration/Check-in* – Ensure the onsite registration/check-in area is operational and staffed.
- Technical Equipment Check* – Ensure all required equipment is onsite and functioning properly.
- Welcome Team Deployment* – Deploy a welcome team to greet and guide arriving attendees.
- Immediate Issue Resolution* – Address any unexpected issues or challenges immediately upon arrival.

Post Event/Course

- Venue Inspection* – Return venue to its previous state and conduct a post-event/course inspection of the venue. Please communicate any damages to the Event Coordinator.
- Removal of Property* – Remove all personal or organizational owned property from the venue.
- Venue & Vendor Settlement* – Settle any outstanding payments with venue and vendors.
- Feedback Collection* – Complete TTU DFW Post-Event/Course Survey to improve future events/courses and services – This survey will be emailed to you by the TTU DFW Staff.
- Event Debrief Meeting* – Discuss the event/course, gather insights, and plan for future collaborations. Consider including the TTU DFW event coordinator.

