

HEALTH & HUMAN SCIENCES

2024 – 2025 Course Release Funding

The College of Health and Human Sciences (CHHS) Dean's Office announces an internal grant program inviting tenured CHHS faculty to apply for course release funding to provide dedicated time to write an external research grant proposal.

Who is eligible?

- Tenured CHHS faculty (associate or full professors) who do not hold endowed professorships/endowed chair positions.
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What is the award amount and timeline?

Two course release awards of \$7,000 will be provided directly to the faculty member's department to support another person to teach a course. No funds are provided for research activity. You may apply for a course release for Spring 2025 or Fall 2025.

What is required in the proposal?

The application is limited to 3 pages and includes:

1. Specific external grant/RFP for the grant proposal to be written
2. Brief overview of the grant proposal being written (e.g., rationale, specific aims, research questions, goals)
3. Timeline for the grant proposal writing and submission process
4. Email from your Department Chair/School Director to Malinda Colwell with a brief statement of support of your application

How will the proposal be reviewed?

Proposals will be evaluated based on

1. Submitting a complete application
2. Clarity of the grant proposal overview
3. Feasibility/timeline of grant proposal writing and submission

Who will review the proposal?

The Associate Dean for Academics and Faculty and the Associate Dean for Research will review proposals.

When is the proposal due? September 20, 2024 by 5pm

When do the funds need to be spent/encumbered?

March 31, 2025 for Spring 2025 course release; October 31, 2025 for Fall 2025 course release

When is the external grant proposal due?

February 15, 2026 **If external grant proposals are not submitted by this deadline, departments will relinquish the funding back to the college.

When is the report of grant activity due?

June 30, 2025 for Spring 2025 course release; January 31, 2026 for Fall 2025 course release

