



TEXAS TECH UNIVERSITY

International Student *and* Scholar Services™

Optional Practical Training – Acknowledgement Form

By signing below, I confirm that I have viewed the TTU OPT presentation at the International Affairs (IA) website and fully understand and agree to comply with the OPT rules and regulations in the bulleted list below. I also understand that, while on OPT, I am still in F-1 student status under the TTU program and that I must continue to maintain my status.

Before filing my OPT application, I understand that...

- My **on-campus employment must end on or prior to my program completion date**
- IA is not responsible for time it takes for USCIS to process my application
- IA is not liable for any rejection, denial, or mistake on my OPT application
- I must file my application within 30 days after my DSO issues my I-20
- I must be in the US to file my application
- The application can be filed up to 90 days prior to my program completion date and no later than 60 days after my program completion date

During my OPT period, I understand that...

- I must submit a copy of my EAD to my *DSO via email
- I must maintain my personal, non-TTU, email address with my DSO
- I must report my address/phone number through the SEVP Portal within 10 days of the change
- I must report my employment through the SEVP Portal within 10 days of starting employment
- I must consult my DSO prior to travelling and seek a travel signature on my I-20 before any travel outside the United States (travel signature is valid only for 6 months from the date signed)
- I cannot exceed 90 days of unemployment, or I risk my F-1 status being terminated
- My DSO is not responsible for a violation of status caused by exceeding 90 days unemployment and failure to fulfil reporting requirements
- My OPT will end when a new I-20 for a new degree program is issued
- My OPT will end when my SEVIS record is transferred to another university
- I must notify my DSO of any changes in my immigration status in the United States

After the completion of my OPT period (after the expiration of EAD), I understand that...

- I have 60-day grace period
- I am no longer eligible to apply for STEM OPT Extension (I must file the application before OPT EAD expires)
- I must notify my DSO of my plan (ex. starting a new degree program/transferring/changing status/going back to home country)

Student's Name: _____

R Number: _____

Signature: _____

Date: _____ (mm/dd/yyyy)

*DSO (Designated School Official) – F-1 international student advisor/counselor