



TEXAS TECH UNIVERSITY

## International Student *and* Scholar Services™

### OPT – Academic Advisor’s Statement of Program Completion

Optional Practical Training (OPT) is an off-campus employment authorization granted by USCIS and available to international students in F-1 immigration status after completion of their degree program. This form provides the International Student and Scholar Services office with information required by the U.S. Department of Homeland Security for issuance of OPT employment authorization.

#### IMPORTANT NOTICE

- In this form, the program completion date refers to either the official degree conferral date or, if applicable, the thesis/dissertation defense date.
- Participation in a later commencement ceremony does not change the actual program completion date.
- All on-campus employment must end on or before the program completion date.
- If using the defense date as the completion date, students must provide their DSO with an official departmental letter confirming the defense date and stating that no on-campus employment will occur beyond that date without a valid Employment Authorization Document.

#### THIS SECTION TO BE COMPLETED BY STUDENT

Student’s Name:

R Number:

Requested OPT Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy)

\*OPT start date must be within 60 days after the program completion date provided by your academic advisor below

Are you currently employed on-campus?: ☐Yes ☐No

Signature:

Date:

#### THIS SECTION TO BE COMPLETED BY ACADEMIC ADVISOR

Student’s Major:

Student’s Educational Level: ☐Bachelor’s ☐Master’s ☐Doctorate

Program Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy)

Advisor’s Name:

Advisor’s Title:

Department:

Phone:

E-mail:

Signature:

Date: