



Greetings and Welcome,

We have been working diligently for opening of the residence halls and the start of the spring 2024 semester. There are a few things we want outline which should make your transition easier when you arrive back in the US and Lubbock. The ICC staff will have additional information for you regarding transportation. This information is specifically focused on University Student Housing and checking into the residence halls. We regret if you have received confusing answers to inquiries, but this will be the definitive reference for you.

We are pleased to announce that Spring 2024 Move-In begins at 9:00 am on Sunday, January 7th. If you arrive after midnight, and your roommate has already checked-in, we will require their permission to allow an early hours move-in. We hope this offers you the opportunity to have the flexibility you will need to arrive and get checked into your residence hall room.

Before you leave:

1. If you know your flight is scheduled to get into Lubbock after midnight, please reach out to your roommate now. You should have received their name and email address via your TTU email. If you did not, please call 806-742-2661 or email housing@ttu.edu. We will provide this information to you.
2. You will need to ask your roommate if they mind you checking into the room between the hours of midnight and 8:00 a.m. after you arrive in Lubbock. You may want to give them an expected date.
3. If they grant you permission, please advise them to send an email using their TTU email account to housing@ttu.edu and CC: you, letting USH know they are good with your early hours arrival.

Example: *I (student's name: roommate) agree to allow my roommate (your name) to move into our room, Hall/Room number, after midnight when they arrive in Lubbock.*

4. If your roommate does not agree with your early hours arrival, you will need to secure a hotel room for the remainder of the night and will be welcome to check in after 8:00 a.m.
 5. If your roommate is not checked in or they will be checking into your room after your arrival, you may check in at any time. We do ask you respect quiet hours and move-in as quietly as possible if after midnight.
- **We would highly recommend working with your roommate to secure approval for an early hours move-in, just in case your flight is delayed, and you arrive later than expected.**
 - **Whether you have one roommate or are living in a suit/apartment with 2-3 other students, you will need to get permission from all your roommates (as outlined above) to complete an early hours, move in.**

Here are some hotel resources:

<https://www.depts.ttu.edu/international/iss/studentlife/HotelPartners.php?elu=kacadege&elk=9836024470015016>

University Student Housing, nor Texas Tech University accepts any liability for providing this information to you. All bookings are individual, and you are responsible for the cost of the room or other charges. Additionally, we are not liable for any other claims associated with this information or booking.

When you arrive:

1. If you have signed up for an airport pickup through the OIA's International Student Life program, your community volunteer will pick you up at the airport and provide transportation for you to your residence hall. Please know your residence hall name and your room number.
2. If you arrive before midnight, you will need call the hall office number posted on the entrance doors to gain access after 6:00 p.m. Accompany staff to the hall office, which is typically located in the lobby of your residence hall. These offices are open 24 hours a day. You will be walked through the check-in process, given the key to your room, and a temporary access card to enter the access doors. Your community volunteer is welcome to help you get your belongings to your room. You will need to escort

them at all times and take them back down to the lobby when you are done. Please remember your temp ID and your key.

- 3. All outside doors will remain locked until Spring Move-In day at 9:00 am on Sunday, January 7th and will close at 6:00 pm. Starting on Monday, January 8th - Thursday, January 11th, doors will open at 8:00 am and close at 6:00 pm.**
- 4.** If you arrive after midnight, the doors will be locked. You will need be at one of the main entrances to your residence hall and call the number listed on the door to gain access to the hall. Please accompany staff to the office. You will check-in, get your key, and a temporary access card. We will have to have correspondence from your roommate(s) stating they are willing to allow you to check-in after midnight. If that email is not present, you will not be allowed to check-in until after 8:00 a.m. that morning.

Please contact University Student Housing if you have any questions or need additional clarification.
Thank you and we look forward to serving you this year. Safe travels!
Go Tech!

University Student Housing