



## **TEXAS TECH UNIVERSITY SYSTEM**

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**JIM BRUNJES**

Senior Vice Chancellor and Chief Financial Officer

Box 42016  
Lubbock, Texas 79409-2016  
(806) 742-9000  
(806) 742-2195 (FAX)

December 22, 2005

Honorable Rick Perry, Governor  
P.O. Box 12428  
Austin, TX 78711

Governor Perry:

We are pleased to submit the Texas Tech University System Administration *Annual Report of Nonfinancial Data* for the year ended August 31, 2005, in compliance with the TEX. GOV'T CODE ANN. § 2101.0115.

If you should have any questions, please contact Phillip Ray, Assistant Vice President for Business Affairs at (806) 742-2875.

Sincerely,

  
Jim Brunjes  
Chief Financial Officer

JB/ma

Attachments

xc: John O'Brien, Interim Director, Legislative Budget Board  
John Keel, State Auditor  
Legislative Reference Library

**TEXAS TECH UNIVERSITY SYSTEM ADMINISTRATION (768)**  
**ANNUAL REPORT OF OTHER REQUIRED INFORMATION**

**Schedule of Bonded Employees** – TTUSA does not require a bond for any employees.

**Schedule of Space Occupied** – Information on space occupied, including number of square feet rented and occupied in State-owned buildings; building names and addresses; number of square feet devoted to office, warehouse, or other designated use; cost per square foot, cost per month, and annual cost; lessor of all rented space; and other information describing the space utilized by TTUSA is reported annually to the Texas Higher Education Coordinating Board.

**Schedule of Professional/Consulting Fees and Legal Service Fees** – Included as Attachment A.

**Schedule of Aircraft Operations** – TTUSA does not own or lease any aircraft.

**Schedule of Itemized Purchases** – TTUSA is exempt from Government Code, Chapter 2155.

**Master File Report Verification Form** – TTUSA is exempt from Texas Natural Resources Code, Section 31.155(d).

**HUB Strategic Plan Progress Form** – Included as Attachment B.

**Appropriation Item Transfer Schedule** – There were no appropriation item transfers for TTUSA.

**Schedule of Vehicles Purchased** – TTUSA did not purchase any passenger vehicles with appropriated funds during fiscal year 2005.

**Indirect Cost Schedule** – Government Code, Chapter 2106, is not applicable to institutions of higher education.

**Schedule of Lump-Sum Vacation and Compensatory Leave** – TTUSA paid \$105,699 during Fiscal Year 2005.

**Schedule of State-Owned or Leased Vehicles Used by State Employees** – Included as Attachment C.

**Schedule of Recycled, Remanufactured and Environmentally Sensitive Purchases** – TTUSA is exempt from Government Code, Chapter 2155.

Unaudited

Texas Tech University System Administration (768)

PROFESSIONAL/CONSULTING FEES AND LEGAL  
SERVICE FEES

For the Fiscal Year Ended August 31, 2005

<u>Name</u>	<u>Type of Service Rendered</u>	<u>Amount</u>
<b>Professional/Consulting Fees</b>		
Covenant Medical Group	Medical	\$ <u>240.00</u>
Total Professional/Consulting Fees		\$ <u>240.00</u>
<b>Legal Service Fees</b>		
Mullin Hoard & Brown, L.L.P.	Legal	<u>5,959.27</u>
Total Legal Service Fees		\$ <u>5,959.27</u>

Attachment A

Unaudited

Texas Tech University System Administration (768)

Agency 768 - Hub Strategic Plan Progress Report  
For the Year Ended August 31, 2005

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

Goal = Strategic Plan Hub Goal Actual = % Spent With Hubs From Hub Report	Actual For FY '04	Actual For FY '05	Goal For FY '06
Heavy Construction Other Than Building Contractors	N/A	N/A%	N/A%
Building Construction, Including General Contractors and Operative Builders Contracts	34.2%	N/A%	16.4%
Special Trade Construction contracts	27.2%	51.3%	15.0%
Professional Services Contracts	0.0%	0.0%	5.0%
Other Services Contracts	20.6%	39.8%	14.2%
Commodities Contracts	35.9%	39.0%	5.0%

Prepared By: Michael A. Ellicott

Approved: JMB

Printed Name: Michael A. Ellicott

Printed Name: Mr. Jim Brunjes

Phone Number: 806-742-2116

Phone Number: 806-742-9000

Attachment B


Unaudited

Texas Tech University System Administration (768)

Personal Use of State Vehicles  
FY05

NAME	JOB TITLE/ DEPARTMENT	LICENSE NUMBER	YEAR	MODEL/TYPE	PURPOSE
R. Seacrist	Director, Chief Texas Tech Police	78CLD3	2006	Chevrolet Tahoe	Emergency Response
G. Hoffman	Assistant Chief, Major Texas Tech Police	673HPN	2005	Chevrolet Sedan	Emergency Response
J. Tillinghast	Assistant Chief, Major Texas Tech Police	675HPN	2005	Chevrolet Sedan	Emergency Response
M. Bland	Assistant Chief, Major Texas Tech Police	674HPN	2005	Chevrolet Sedan	Emergency Response
K. Evans	Investigation Lieutenant Texas Tech Police	XMJ44D	1997	Ford Sedan	Emergency Response
H. Steele	Lieutenant Texas Tech Police	C49BLH	1998	Ford Sedan	Emergency Response
D. Parke	Lieutenant Texas Tech Police	800HPN	2001	Ford Sedan	Emergency Response
D. Clements	Lieutenant Texas Tech Police	Z80DVR	2001	Ford Sedan	Emergency Response
L. Clendenning	Lieutenant Texas Tech Police	Y04PZC	2004	Ford Sedan	Emergency Response

I hereby certify that the Texas Tech University System employees listed above are authorized to use the stated vehicles as described for commuting to and from work after normal hours to ensure the security and safety of the resident students and assets of Texas Tech University System.

  
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Jim Brunjes, Chief Financial Officer

Attachment C