

Office of the Senior Vice President for Administration and Finance

December 20, 2007

The Honorable Rick Perry Governor State of Texas P.O. Box 12428 Austin, TX 78711

Dear Governor Perry:

We are pleased to submit the Texas Tech University *Annual Report of Nonfinancial Data* for the year ended August 31, 2007, in compliance with the Tex. Gov't Code Ann. § 2101.0115.

Sincerely,

Thomas Anderes, Ph.D.

Senior VP for Administration and Finance

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Attachments

xc: John O'Brien, Director, Legislative Budget Board

John Keel, State Auditor

Legislative Reference Library

# TEXAS TECH UNIVERSITY (733) ANNUAL REPORT OF OTHER REQUIRED INFORMATION

Schedule of Bonded Employees – TTU does not require a bond for any employees.

Schedule of Space Occupied – Information on space occupied, including number of square feet rented and occupied in State-owned buildings; building names and addresses; number of square feet devoted to office, warehouse, or other designated use; cost per square foot, cost per month, and annual cost; lessor of all rented space; and other information describing the space utilized by TTU is reported annually to the Texas Higher Education Coordinating Board.

Schedule of Professional/Consulting Fees and Legal Service Fees – Included as Attachment A.

Schedule of Aircraft Operations – TTU does not own or lease any aircraft.

Schedule of Itemized Purchases – TTU is exempt from Government Code, Chapter 2155.

Master File Report Verification Form – TTU is exempt from Texas Natural Resources Code, Section 31.155(d).

**HUB Strategic Plan Progress Form** – Included as Attachment B.

**Appropriation Item Transfer Schedule** – There were no appropriation item transfers for TTU.

Schedule of Vehicles Purchased – Included as Attachment C.

**Indirect Cost Schedule** – Government Code, Chapter 2106, is not applicable to institutions of higher education.

Schedule of Lump-Sum Vacation and Compensatory Leave – TTU paid \$518,623 during Fiscal Year 2007.

Schedule of State-Owned or Leased Vehicles Used by State Employees – Included as Attachment D.

Schedule of Recycled, Remanufactured and Environmentally Sensitive Purchases – TTU is exempt from Government Code, Chapter 2155.

### Texas Tech University (733)

# PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES

For the Fiscal Year Ended August 31, 2007

| Name                               | Type of Service  Rendered |             | Amount      |  |
|------------------------------------|---------------------------|-------------|-------------|--|
| Professional/Consulting Fees       |                           |             |             |  |
| Antony Stretton                    | Professional Services     | \$          | 600.00      |  |
| Jeffrey Paulson & Associates       | Consultant                | \$          | 27,164.00   |  |
| Jonathan Richmond & Associates     | Consultant                | \$          | 15,212.00   |  |
| Lubbock Labs                       | Professional Services     | \$          | 480.00      |  |
| Mark Murdock                       | Professional Services     | \$          | 1,000.00    |  |
| Michael Graves                     | Professional Services     | \$          | 600.00      |  |
| Paul Letourneau                    | Professional Services     | \$          | 600.00      |  |
| Phillip Certain                    | Professional Services     | \$          | 1,500.00    |  |
| Raymond Gesteland                  | Professional Services     | \$          | 1,500.00    |  |
| Richard Leazer                     | Professional Services     | \$          | 1,000.00    |  |
| Ronald Heck                        | Professional Services     | \$          | 600.00      |  |
| Sierra Strategies                  | Consultant                | \$          | 12,116.00   |  |
| Theresa Good                       | Professional Services     | \$          | 700.00      |  |
| Wai-fah Chen                       | Professional Services     | \$          | 600.00      |  |
| Total Professional/Consulting Fees |                           | \$          | 63,672.00   |  |
| Legal Service Fees                 |                           |             |             |  |
| Bacon & Thomas                     | Legal                     |             | \$18,916.00 |  |
| Buche & Associates                 | Legal                     |             | \$3,224.00  |  |
| Burnes & Levinson                  | Legal                     |             | \$90.25     |  |
| Chalker Flores                     | Legal                     |             | \$24,621.00 |  |
| Conley Rose                        | Legal                     |             | \$39,806.00 |  |
| Cox Smith Matthews                 | Legal                     |             | \$111.00    |  |
| Fortkort & Houston                 | Legal                     |             | \$10,256.00 |  |
| Jackson Walker                     | Legal                     |             | \$20,576.00 |  |
| Kammer Browning                    | Legal                     |             | \$15,611.00 |  |
| Nixon Peabody                      | Legal                     | <del></del> | \$3,372.00  |  |
| Total Legal Service Fees           |                           | \$          | 136,583.25  |  |

### Texas Tech University (733)

# **Agency 733 - Hub Strategic Plan Progress Report** For the Year Ended August 31, 2007

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

| Goal = Stategic Plan Hub Goal<br>Actual = % Spent With Hubs From Hub Report              | Actual For<br>FY ' 06 | Actual For FY '07 | Goal For<br>FY '08 |
|--|-----------------------|-------------------|--------------------|
| Heavy Construction Other Than Building Contractors                                       | 100.0%                | 100.0%            | 100.0%             |
| Building Construction, Including General Contractors and<br>Operative Builders Contracts | 17.7%                 | 24.5%             | 25.5%              |
| Special Trade Construction contracts   | 6.6%                  | 8.31%             | 9.0%               |
| Professional Services Contracts  | 19.7%                 | 22.2%             | 23.0%              |
| Other Services Contracts   | 13.4%                 | 10.3%             | 12.5%              |
| Commodities Contracts  | 34.1%                 | 29.4%             | 30.0%              |

| Prepared By:  | Jung Duns      | Approved:     | Donn ander         |
|---------------|----------------|---------------|--------------------|
| Printed Name: | Lorenzo Sedeno | Printed Name: | Dr. Thomas Anderes |
| Phone Number: | 806-742-4440   | Phone Number: | 806-742-4250       |

### Texas Tech University (733)

# PASSENGER VEHICLE PURCHASE - APPROPRIATED FUNDS

For the Fiscal Year Ended August 31, 2007

| Make & Model          | Purchase Price | Assigned Use | Fuel Efficiency  |
|-----------------------|----------------|--------------|------------------|
| 2007 Chevrolet Malibu | 14,281.00      | Admissions   | 22 City / 32 Hwy |

#### Texas Tech University (733)

### Personal Use of State Vehicles FY07

| NAME           | JOB TITLE/ DEPARTMENT    | LICENSE | YEAR | MODEL/TYPE       | PURPOSE            |
|----------------|--------------------------|---------|------|------------------|--------------------|
|                | Director, Chief          | 78CLD3  | 2006 | Chevrolet Tahoe  |                    |
| R. Seacrist    | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Assistant Chief, Major   | 673HPN  | 2005 | Chevrolet Sedan  |                    |
| G. Hoffman     | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Assistant Chief, Major   | 675HPN  | 2005 | Chevrolet Sedan  |                    |
| J. Tillinghast | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Assistant Chief, Major   | 30WPB4  | 2003 | Chevrolet Tahoe  |                    |
| M. Bland       | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Investigation Lieutenant | 694HPN  | 2005 | Chevrolet Sedan  |                    |
| K. Evans       | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Lieutenant               | 588MPX  | 2002 | Ford Sedan       |                    |
| H. Steele      | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Lieutenant               | Y04PZC  | 2004 | Ford Sedan       |                    |
| C. Miller      | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Lieutenant               | 623MPX  | 2002 | Ford Sedan       |                    |
| M. Miller      | Texas Tech Police        |         |      |                  | Emergency Response |
| -              | Lieutenant               | 519PLS  | 2006 | Chevolet Sedan   |                    |
| D. Parker      | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Lieutenant               | 800HPN  | 2001 | Ford Sedan       |                    |
| S. Hinkle      | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Lieutenant               | 520PLS  | 2007 | Ford Sedan       |                    |
| L. Clendenning | Texas Tech Police        |         |      |                  | Emergency Response |
|                | Supervisor               | 873416  | 2004 | Chevrolet Pickup |                    |
| C. Leatherwood | Grounds Maintenance      |         |      |                  | Emergency Response |
| -              | Foreman (alternate)      | 832013  | 2002 | Chevolet Pickup  |                    |
| J. Burns       | Grounds Maintenance      |         |      |                  | Emergency Response |
|                | Foreman (alternate)      | 841605  | 2003 | Chevrolet Pickup |                    |
| M. Quartaro    | Grounds Maintenance      |         |      |                  | Emergency Response |

I hereby certify that the Texas Tech University employees listed above are authorized to use the stated vehicles as described for commuting to and from work after normal hours to ensure the security and safety of the resident students and assets of Texas Tech University.

Thomas Anderes, Senior Vice President