



## TEXAS TECH UNIVERSITY

R.E. "Corky" Dragoo, Jr.  
Chief Operating Officer and  
Senior Vice President for Administration and Finance

December 21, 2009

The Honorable Rick Perry, Governor  
John Keel, CPA, State Auditor  
John O'Brien, Director, Legislative Budget Board

Gentlemen:

We are pleased to submit the Texas Tech University *Annual Report of Nonfinancial Data* for the year ended August 31, 2009, in compliance with the TEX. GOV'T CODE ANN. § 2101.0115 and in accordance with the instructions for completing the Annual Report of Nonfinancial Data.

The accompanying report has not been audited and is considered to be independent of the institution's *Annual Financial Report*.

If you have any questions, please contact Ray Moran at 806-742-2875.

Sincerely,

A handwritten signature in black ink, appearing to read "R.E. Dragoo, Jr.", with a large, stylized flourish at the end.

R.E. Dragoo, Jr.  
Chief Operating Officer and  
Senior Vice President for Administration and Finance

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Attachments

xc: Legislative Reference Library  
Dr. Guy Bailey, President

**TEXAS TECH UNIVERSITY (733)**  
**ANNUAL REPORT OF OTHER REQUIRED INFORMATION**

**Schedule of Bonded Employees** – TTU does not require a bond for any employees.

**Schedule of Space Occupied** – Information on space occupied, including number of square feet rented and occupied in State-owned buildings; building names and addresses; number of square feet devoted to office, warehouse, or other designated use; cost per square foot, cost per month, and annual cost; lessor of all rented space; and other information describing the space utilized by TTU is reported annually to the Texas Higher Education Coordinating Board.

**Schedule of Professional/Consulting Fees and Legal Service Fees** – Included as Attachment A.

**Schedule of Aircraft Operations** – TTU does not own or lease any aircraft.

**Schedule of Itemized Purchases** – TTU is exempt from Government Code, Chapter 2155.

**Master File Report Verification Form** – TTU is exempt from Texas Natural Resources Code, Section 31.155(d).

**HUB Strategic Plan Progress Form** – Included as Attachment B.

**Appropriation Item Transfer Schedule** – There were no appropriation item transfers for TTU.

**Schedule of Vehicles Purchased** – Included as Attachment C.

**Indirect Cost Schedule** – Government Code, Chapter 2106, is not applicable to institutions of higher education.

**Schedule of Lump-Sum Vacation and Compensatory Leave** – TTU paid \$495,003 during Fiscal Year 2009.

**Schedule of State-Owned or Leased Vehicles Used by State Employees** – Included as Attachment D.

**Schedule of Recycled, Remanufactured and Environmentally Sensitive Purchases** – TTU is exempt from Government Code, Chapter 2155.

Unaudited

Texas Tech University (733)

**PROFESSIONAL/CONSULTING FEES AND LEGAL  
SERVICE FEES**

For the Fiscal Year Ended August 31, 2009

<u>Name</u>	<u>Type of Service Rendered</u>	<u>Amount</u>
<b>Professional/Consulting Fees</b>		
OccMed	Medical	\$ 60
Total Professional/Consulting Fees		\$ <u>60</u>
<b>Legal Service Fees</b>		
Chalker Flores	Legal	10,564
Cohn & Marks	Legal	11,647
Fortkort & Houston	Legal	2,389
Fulbright & Jaworski	Legal	49,623
Jackson Walker	Legal	69
Kammer Browning	Legal	27,625
Gaylord T. Hughey	Legal	<u>1,792</u>
Total Legal Service Fees		\$ <u>103,709</u>


Unaudited

Texas Tech University (733)

Agency 733 - Hub Strategic Plan Progress Report  
For the Year Ended August 31, 2009

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

Goal = Strategic Plan Hub Goal Actual = % Spent With Hubs From Hub Report	Actual For FY '08	Actual For FY '09	Goal For FY '10
Heavy Construction Other Than Building Contractors	17.7%	18.3%	18.5%
Building Construction, Including General Contractors and Operative Builders Contracts	17.1%	18.4%	18.5%
Special Trade Construction contracts	13.4%	37.0%	37.1%
Professional Services Contracts	34.4%	44.2%	44.5%
Other Services Contracts	9.2%	9.8%	10.0%
Commodities Contracts	30.0%	38.2%	38.5%

Prepared By: 

Printed Name: Lorenzo Sedeno

Phone Number: 806-742-4440

Approved: 

Printed Name: R.E. Drago, Jr

Phone Number: 806-742-4250

**Unaudited**

**Texas Tech University (733)**

**PASSENGER VEHICLE PURCHASE -  
APPROPRIATED FUNDS**

For the Fiscal Year Ended August 31, 2009

<u>Make &amp; Model</u>	<u>Purchase Price</u>	<u>Assigned Use</u>	<u>Fuel Efficiency</u>
2009 Ford Expedition	\$ 21,956	College of Agriculture	14 City / 19 Hwy
2009 Chevrolet Crewcab Fleetside	\$ 30,987	Grounds Maintenance	14 City / 19 Hwy
2009 Ford 1-Ton Van	\$ 20,956	Junction	12 City / 16 Hwy
2009 Chevrolet Silverado	\$ 16,504	Mechanical Engineering	14 City / 17 Hwy
2008 Chevrolet Colorado	\$ 19,229	Natural Resources Mgmt	17 City / 23 Hwy
2008 Ford Clubwagon	\$ 19,904	Natural Resources Mgmt	13 City / 17 Hwy
2009 Subaru Forester	\$ 20,974	Plant & Soil Science	22 City / 30 Hwy
2009 Chevrolet Silverado	\$ 22,776	Institute of Environmental and Human Health	14 City / 17 Hwy

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Texas Tech University (733)

Personal Use of State Vehicles  
FY09

NAME	JOB TITLE/ DEPARTMENT	LICENSE NUMBER	YEAR	MODEL/TYPE	PURPOSE
R. Seacrist	Director, Chief Texas Tech Police	78CLD3	2006	Chevrolet Tahoe	Emergency Response
G. Hoffman	Assistant Chief, Major Texas Tech Police	673HPN	2005	Chevrolet Sedan	Emergency Response
K. Evans	Captain Texas Tech Police	700YNX	2007	Dodge Sedan	Emergency Response
H. Steele	Captain Texas Tech Police	699YNX	2007	Dodge Sedan	Emergency Response
L. Clendenning	Captain Texas Tech Police	520PLS	2007	Ford Sedan	Emergency Response
C. Miller	Lieutenant Texas Tech Police	864-XZK	2007	Dodge Sedan	Emergency Response
M. Miller	Lieutenant Texas Tech Police	862XZK	2007	Dodge Sedan	Emergency Response
D. Parker	Lieutenant Texas Tech Police	519PLS	2006	Chevrolet Sedan	Emergency Response
C. Patterson	Lieutenant Texas Tech Police	675-HPN	2007	Dodge Sedan	Emergency Response
M. Hyatt	Lieutenant Texas Tech Police	863-XZK	2007	Dodge Sedan	Emergency Response
M. Garcia	Section Coordinator San Antonio Admissions	1057026	2009	Subaru/Legacy	Safety
G. Cervantes	Section Coordinator San Antonio Admissions	1037619	2009	Subaru/Legacy	Safety
J. Reyes	Section Coordinator San Antonio Admissions	1057032	2009	Subaru/Legacy	Safety
A. Olivares	Section Coordinator San Antonio Admissions	1037623	2009	Subaru/Legacy	Safety
C. Ramirez	Section Coordinator Houston Admissions	1057033	2009	Subaru/Legacy	Safety
M. Willeford	Section Coordinator Houston Admissions	1057037	2009	Subaru/Legacy	Safety
K. Harris	Section Coordinator Houston Admissions	1057025	2009	Subaru/Legacy	Safety
A. Hughes	Section Coordinator Houston Admissions	1057028	2009	Subaru/Legacy	Safety
M. Thomas	Section Coordinator Dallas Admissions	1057031	2009	Subaru/Legacy	Safety
J. Offutt	Section Coordinator Dallas Admissions	1037618	2009	Subaru/Legacy	Safety
K. Spriggins	Section Coordinator Dallas Admissions	1037621	2009	Subaru/Legacy	Safety
S. Buchanan	Section Coordinator Dallas Admissions	1057035	2009	Subaru/Legacy	Safety
F. Vento	Section Coordinator Dallas Admissions	1057029	2009	Subaru/Legacy	Safety
J. Chance	Section Coordinator West Texas	1037624	2009	Subaru/Legacy	Safety

D. Bollom	Section Coordinator West Texas	1037620	2009	Subaru/Legacy	Safety
M. Griffith	Section Coordinator West Texas	1057030	2009	Subaru/Legacy	Safety
A. Estrella	Section Coordinator West Texas	1057036	2009	Subaru/Legacy	Safety
T. Riley	Section Coordinator West Texas	1057033	2009	Subaru/Legacy	Safety
C. Felton	Section Coordinator West Texas	1057027	2009	Subaru/Legacy	Safety

I hereby certify that the Texas Tech University employees listed above are authorized to use the state vehicles as described for commuting to and from work after normal hours to ensure the security and safety of the students, on-duty employees, and assets of Texas Tech University.

  
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 R.E. Dragoo, Jr, Chief Operating Officer &  
 Senior Vice President