

Emergency Notification Procedures

1. In the case of a serious injury or death of a student, Junction program participant, faculty or staff member, immediately notify one of the following officials:

a. The Director of Operations

At his office----- 806-834-8842

Cell phone #----- 325-236-2182

b. Alternate to the Director of Operations, the Llano River Field Station Director

At his office -----806-834-6918

Cell phone # ----- 512-393-4833

c. 2nd Alternate to the Director of Operations, the Foreman

At hisOffice-----806-834-1217

Cell phone #-----806-445-4551

2. In the case of a student serious injury or death:

a. The Director of Operations or his designee will notify the Director, Center for Campus Life and the Assistant Vice President of Student Affairs.

Texas Tech University, the Center for Campus Life, has a rotating staff member on-call manning the Assessment and Response Team (ART) to handle emergency notifications.

During normal business hours, call -----806-742-5433

After hours, call the Texas Tech Police Dept. -----806-742-3931

b. The Center for Campus Life is responsible for notifying immediate family and the greater campus community of a student injury or death.

3. Other Crises requiring official notification include:

Auto or other transportation accident

Alcohol/drug overdose

Attempted suicide

Campus disturbance/riot

Contacting students in case of a family emergency

Death of a student (on or off campus)

Fire, facility failure, explosion, etc. resulting in damage and injury

Life threatening injury or illness

Mental health crisis

Natural disaster disrupting campus life/activities

Sexual assault

Emergency hospitalization

