



Community Safety Education Act: Proper Interaction with Peace Officers (CSEA) Syllabus

Course Name

CSEA

Community Safety Education Act: Proper Interaction with Peace Officers

Course Information

CSEA is a one-semester course.

The purpose of this course is to ensure the safety of both officers and citizens before, during, and immediately following traffic stops. Our primary focus is ensuring everyone's safety. The instructional video in this course, *Flashing Lights: Creating Safe Interactions between Citizens and Law Enforcement*, includes traffic stop simulations and defines the behavior and expectations of citizens and law enforcement during traffic interactions.

Course Delivery Method

Online

Contacting Your Instructor

You may contact your instructor through the Blackboard messaging system. Technical support is available 24/7 at www.k12.ttu.edu.

Course Objectives

After completing this course, you should be able to:

1. recognize the role of law enforcement;
2. understand the duties and responsibilities of peace officers;
3. know the expectations of an officer in a traffic stop;
4. know your rights concerning interactions with peace officers;
5. realize what is proper behavior for civilians and officers during a traffic stop;

6. understand what to do when being stopped by an officer;
7. understand what *not* to do when being stopped by an officer;
8. learn the steps to filing a formal complaint or compliment on behalf of an officer;
and
9. discuss examples of law enforcement websites that allow for complaints or compliments to be submitted.

CSEA addresses the required Texas Essential Knowledge and Skills (TEKS). These can be found at the [Texas Education Agency](http://www.teks.org) website.

Textbook and Materials

There is no required text or special materials to purchase for this course.

Technical Requirements

- Internet access – preferably high speed (for accessing Blackboard)
- Email
- Word processing software such as Microsoft Word
- Adobe Reader (download from [Adobe.com](http://adobe.com))
- Audio and video capabilities (for watching/listening to course content)
- PDF app (free options available)

Technical Skill Requirements

Be comfortable with the following:

- using a word processor
- Internet search engines and browsers
- creating PDFs (see **Requirements for Creating PDFs** in the Syllabus section of your course)

Course Organization

This course consists of four units and a final exam. Each unit contains the following:

- Introduction and Instructions
- Learning Objectives and Curriculum Standards
- Learning Activities
- Assignments

Each unit includes several activities that present content knowledge. Each unit also includes multiple graded assignments to ensure that you learn the content that has been presented in the activities. Some of the assignments are automatically-graded quizzes, and some are written assignments or activities that your instructor will grade.

Be sure you read all instructions carefully and ask your instructor for help if something is not clear.

Course Outline

Please note that some assignments will be hidden from you when you start the course. As you move through the units and complete assignments, more will unlock for you.

Unit	Topic	Approximate Time for Completion
Unit 1	Role of Law Enforcement (Duties and Responsibilities)	Four weeks
Unit 2	Rights Concerning Interactions with Peace Officers	Four weeks
Unit 3	Proper Behavior for Civilians and Peace Officers	Four weeks
Unit 4	Filing a Complaint or Compliment on Behalf of a Peace Officer	Four weeks
Final Exam	Units 1-4	

Assignment Schedule

Each of the following must be completed to complete the course. Items with an asterisk (*) indicate that these are summative assessments for the course.

Unit	Weeks	Assignments	Points
1	1-4	Guiding Questions to Think About Expectations of an Officer in a Traffic Stop Extra Key Points to Think About Video: Flashing Lights (Traffic Stop Simulation) Unit 1 Assignment	5
2	5-8	Guiding Questions to Think About Notes for Drivers Notes for Passengers Unit 2 Assignment	5
3	9-12	Guiding Questions to Think About Instructions for When You Are Stopped by an Officer Stopped Vehicle Instructions Stopped Vehicle - Things to NOT Do Unit 3 Assignment	5

Unit	Weeks	Assignments	Points
4	13-16	Things to Consider Examples of Complaint and Compliment Websites Unit 4 Assignment	5
		Final Exam	100

Grading Policy

Your final grade for the course will be computed by using your assignments grade, which will count as 75% of the grade, and then your final exam, which will make up the remaining 25%.

Each assignment has been given an appropriate point value. You can see these point values within the assignment or in **My Grades**. At the end of the course, your assignments grade will be determined by dividing the total number of points you earned by the total number of points available in the course. This final assignment grade will make up 75% of your final grade. Your final exam will account for the remaining 25%. **You must pass the final exam to pass the course.** This is TTU K-12 policy, and no exceptions will be made.

Major Assessments

The primary assessments within this course that will be used to determine mastery of course objectives will be:

- Final Exam

Course Completion

- Students may not complete the course in less than 30 days.
- All courses expire six months after the enrollment date.

TTU and Course Policies

[TTU OP 34.12 Grading Procedures](#)

It is the aim of the faculty of Texas Tech University to foster a spirit of complete honesty and high standard of integrity. The attempt of students to present as their own any work not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offenders liable to serious consequences, possibly suspension.

“Scholastic dishonesty” includes, but is not limited to, cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts, and any act designed to give unfair academic advantage to the student (such as, but not limited to, submission of

essentially the same written assignment for two courses without the prior permission of the instructor) or the attempt to commit such an act.

[TTU OP 34.19 Student Absence for Observance of Religious Holy Day](#)

“Religious holy day” means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code §11.20.2.

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

[TTU OP 34.22 Establishing Reasonable Accommodation for Students with Disabilities](#)

Any student who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make any necessary arrangements. Students should present appropriate verification from Student Disability Services during the instructor’s office hours. Please note: instructors are not allowed to provide classroom accommodations to a student until appropriate verification from Student Disability Services has been provided. For additional information, please contact Student Disability Services in West Hall or call 806-742-2405.

Student Expectations

You will be expected to log into the Blackboard course regularly to be aware of possible announcements/reminders and to pace your progress in the course.

Students are expected to maintain an online environment conducive to learning, which includes “netiquette” (Internet etiquette). Please review the basic rules for [Online Discussion Netiquette](#). Ensure that your email messages, discussion board postings, and other electronic communications are thoughtful and respectful. Diverse opinions are welcome in this course, and you are expected to demonstrate an open mind and courtesy when responding to the thoughts and ideas of others.

The following are prohibited:

- making offensive remarks in email or the discussion board;
- using inappropriate language or discussing inappropriate topics online;
- spamming;
- hacking;
- using TTU or Blackboard email or discussion boards for commercial purposes;
- using all caps (considered shouting in online communications); and
- cyber-bullying or online harassment of any type.

Inappropriate behavior shall result in consequences ranging from a request to correct the problem, to removal from the course or even the university, depending on the severity of the behavior. Disciplinary actions will be taken according to the TTU K-12 Student Handbook.

Communication

- You can expect a reply from your instructor within 2 business days.
- Use the Blackboard Course Messages tool for sending messages to your instructor.

Submitting Assignments

You will submit all assignments through the Blackboard Assignment Tool, rather than by mail or email.

Technical Difficulties

Getting Help

For student assistance with Blackboard, visit [TTU K-12 Support](#).

Computer Problems

A working computer is necessary for online coursework. Computer problems will not be accepted as a valid reason for failure to complete course activities within the allotted time frame. Identify a second computer, before the course begins, that you can use if you experience computer problems.

Server Problems

When the Blackboard server needs to be taken down for maintenance, the Blackboard administrator will post an announcement in your course informing you of the time and date. If the server experiences unforeseen problems, your course instructor will notify you.

Lost or Corrupted Files

You must keep/save a copy of every project/assignment on an external disk or personal computer. In the event of any kind of technology failure (e.g., Blackboard server crash or virus infection, students' own computer problems, loss of files in cyberspace, etc.) or any disputes, the instructor may request or require you to resubmit the files. In some instances, the instructor may need to open another attempt within Blackboard, so communication with your instructor is critical in these circumstances.