



TENNESSEE GOLF ASSOCIATION



HIRING: 3-MONTH USGA & COURSE RATING INTERNSHIP

ABOUT THE TENNESSEE GOLF ASSOCIATION (TGA)

The Tennessee Golf Association is a 501(c)(3) not-for-profit educational organization founded in 1914 whose mission is to serve and promote amateur golf in Tennessee. TGA membership consists of over 180 member clubs represented by over 39,000 individuals. The TGA conducts over 125 days of competition each year consisting of men's and women's championships, junior amateur championships, TGA and USGA qualifiers and Pro-Am series events.

LOCATION OF INTERNSHIP: Franklin, Tennessee (Nashville metro area)

TERM OF INTERNSHIP: 3 months, beginning in May, ending in August 2023

DESCRIPTION

This position is an approximately 3-month long internship that provides exposure to all aspects of golf administration including member services, handicapping and course rating. The primary focus of this position will be to assist the TGA Competitions staff in the administration and operation of USGA qualifiers, as well as assist with course rating across the state. This position is based from Golf House Tennessee in Franklin, which is approximately 25 miles south of Nashville, Tennessee.

RESPONSIBILITIES

Assist with coordinating and conducting 13 USGA qualifiers, including golf course set-up, communication with host site and players, volunteer coordination and day-of operations. This position will also be a member of the TGA course rating team, which will rate between 20-25 courses during the internship. Collection of pre-rating information as well as data input will be part of the position.

QUALIFICATIONS

- Strong communication skills
- Golf background or strong interest in golf
- Willingness to work in a team atmosphere
- Willingness to work in a fast-paced environment
- Willingness to travel across the state for extended periods of time
- Able to work outside in extreme weather and temperatures
- Ability to lift and manage equipment up to 50 pounds
- Own transportation and a valid driver's license

BENEFITS

- This is a paid internship
- TGA staff apparel and uniforms
- Golf privileges at two golf courses in the Nashville area
- Business-related travel expenses paid for by the Tennessee Golf Association

*Please send a Resume and a Cover Letter all in the form of a PDF document
by January 4, 2023, to: jgiedd@tngolf.org*