Harris County – Houston Sports Authority (HCHSA)
Event Operations Intern Position – Fall 2018

ABOUT HCHSA
Over the last 21 years, HCHSA has become the sports marketing agency for the city of Houston and Harris County. With that, HCHSA is responsible for bidding on and attracting new sporting events to the Houston area, as well as overseeing the marketing and operation of those events once awarded. These events range in size, scope and sport each year; allowing us to reflect the varying interests of our community.

EVENT OPERATIONS INTERN POSITION OVERVIEW
The Harris County – Houston Sports Authority is seeking well-rounded students looking to excel in the sports industry. Our Event Operations Interns will have an opportunity to gain valuable knowledge and hands on experience in the sports and event industry during the semester.

The internship will consist of preparing for events that will be hosted in Houston, to include:
- Sept-Dec 2018 - Gateway to Gold
- October 3-10, 2018 - Women's CONCACAF World Cup Qualifiers
- October 19-21, 2018 - USA BMX Nationals
- February 2019 - Houston Sports Awards

The Event Operations Interns will receive hands on experience working alongside the Events Manager. Areas of concentration:
- Bidding & Event Sales
- Event Planning & Operations
- Event Hospitality
- Attending event meetings, conference calls and scheduled promotional events

QUALIFICATIONS
Eligible candidates must be enrolled as a full time college/university student and receive course credit. Applicant must also be available during event dates and work long days including some weekends and evenings, lift up to 50 pounds repeatedly, work outdoors and stand for long periods of time.
Duration: August 22 - December 12, 2018 *Will adjust based on school and course requirements
Compensation: Unpaid position; college credit only

CONTACT INFORMATION
Interested students should submit their **cover letter and resume** to:
Kaelum Messer, Volunteer & Intern Manager
Harris County – Houston Sports Authority
kmesser@HoustonSports.org