



TEXAS TECH UNIVERSITY
School of Law

Career & Professional Development Center™

ΔΣÚ Ì ÒΡΣÌο ΦησλÚΩ ÒÛ ÑÌÛΟ ÛΟοΨ σ ÛÛÛΟσ Δ

ÌÚ ΕΣΒÌσ ΕΣÓ'Ì

ΕΣΒÌσ ΕΣÓ'Ì ΣΩΦησΟσÚβÌ {Ó'ÌÚÚΡ ÒÛ [ÌΧ / ÌοΣΣο ÌΩΣ τοÚÛΣσλÚΩÌΡ 5ΣΦΣΡÛμΨΣÚ / ΣΩÚΣο ΔΩΦÚΣσ ÑÌÛÛ ÒÚ μÌοÚÒΔÌÚΣ Δ ÒÛΟ {μΟΔΩ° wΣÓοÛΔÚΔΩ° τοÚ°οÌΨσ

PROGRAMS

wΣ°ΔσÚΣο ÛÚο ηΩ / ÌΨμÛσ ΔΩÚΣοΦΔΣΧσ η/L ΔΩ [ÛööÚÓΞ τΔÓΞ Ì ΣÌÚΣ ÒÚ ÒÚΨΣ ÒΩ ÒÌΨμÛσ ΣΣσÓλΔΣ ÑÌÛΟ ÛΟοΨ ΔÚö ÌΩΣ ΣΣσÓλΔΣ Û'ÌΣ ÒÌΩΣÌΣÌÚΣσ ÑÌÛÛ σΣΣΞ Ε'ÌΣΩ σÚÛΣΣΩÚσ ΧΔΡΡ ΦΔΣΧ ÑÌÛÛ ÒμμÚοÚÛΔÚβÌ ÌΩΣ ÌμμΡÌ ÒÚ ΧÚοΞ ÛÚο ÑÌÛÛ °ÚÛ ΧΔΡΡ σΣΡΣÓÚ ÒÚ Û'ÌΣ σÚÛΣΣΩÚσ ÑÌÛÛ ΧÌΩÚ ÒÚ ΔΩÚΣοΦΔΣΧ ΧΣ ÌοοÌΩ°Σ Û'ÌΣ σÓ'ÌΣΣÛΡΣ ÌΩΣ ÑÌÛÛ ÒÚΨΣ ÒÚ [ÛööÚÓΞ ÒÚ ΨΣΣÚ σÚÛΣΣΩÚσ Ε'ÌΣ ΩΣΒÚ σÚΣμσ ÌοΣ Ûμ ÒÚ ÑÌÛÛ ΔΩÚΣοΦΔΣΧ 5ÌÚΣ ημÚÚΩσ wÌΩÛÌòβÌ ÇΣöοÛÌòβÌ ÌΩΣ α ÌοÓ'Ì

°ÚÛ ΨÌβÌ ÌΡÚΣοΔÌÚΔΦΣΡβÌ οΣ°ΔσÚΣο ÛÚο {μΟΔΩ° ΔοÚÛÌΡ ΔΩÚΣοΦΔΣΧσ ΣÛοΔΩ° wÌΩÛÌòβÌ ÇΣöοÛÌòβÌ ÌΩΣ α ÌοÓ'Ì τΔÓΞ Ì ΣÌÚΣ ÒÚ ΔΩÚΣοΦΔΣΧ ΦÌ {ΞβÌμΣ Òο ÒÚ'ÌΣο ΦΔΣΣÚ ÒΣΡΣÓÚΩÚΣοΣΩÓΔΩ° μΡÌÚÚοΨ ΣΣσÓλΔΣ ÑÌÛΟ ÛΟοΨ ΔÚö ÌΩΣ ΣΣσÓλΔΣ Û'ÌΣ ÒÌΩΣÌΣÌÚΣσ ÑÌÛÛ σΣΣΞ Ε'ÌΣΩ σÚÛΣΣΩÚσ ΧΔΡΡ ΦΔΣΧ ÑÌÛÛ ÒμμÚοÚÚΔÚβÌ ÌΩΣ ÌμμΡÌ ÒÚ ΧÚοΞ ÛÚο ÑÌÛÛ °ÚÛ ΧΔΡΡ σΣΡΣÓÚ ÒÚ Û'ÌΣ σÚÛΣΣΩÚσ ÑÌÛÛ ΧÌΩÚ ÒÚ ΔΩÚΣοΦΔΣΧ ΧΣ ÌοοÌΩ°Σ Û'ÌΣ σÓ'ÌΣΣÛΡΣ ÌΩΣ ÑÌÛÛ ΨΣΣÚ Û'ÌΣΨ ΣΡΣÓÚοÚΩÓΔÌΡΡβÌ ÒΩ Û'ÌΣ ΣÌÚΣ ÑÌÛÛ 'ÌΦΣ Ò'ÌÚΣΣΩ Ε'ÌΣ ΩΣΒÚ σÚΣμσ ÌοΣ Ûμ ÒÚ ÑÌÛÛ 5ÌÚΣ ημÚÚΩσ wÌΩÛÌòβÌ ÇΣöοÛÌòβÌ ÌΩΣ α ÌοÓ'Ì ΧΔÚ'Ì ÌΣΣÚÚÚΩÌΡ ΣÌÚΣσ ÛμÚΩ οΣΞÛΣÚ

REGISTRATION

wΣ°ΔσÚο ÌÚÚΩ Δσ ÛοΣΣ ΕÚ οΣσΣοΦΣ ÑÌÛÛ ΔΩÚΣοΦΔΣΧ ΣÌÚΣ σÛöΨÚ Û'ÌΣ ηΩ / ÌΨμÛσ ΔΩÚΣοΦΔΣΧ wΣ°ΔσÚο ÌÚÚΩ ÇÚοΨ Òο ÒÚΨμΡΣÚΣ ÌΩ ÒΩΡΔΩΣ οΣ°ΔσÚο ÌÚÚΩ Û'ÌοÚÛ°'Ì {βÌΨμΡΔÚβÌ <https://law-ttu->
[ÓσΨ σβÌΨμΡΔÚβÌ ÒÚΨ ΣΨμΡÚβÌΣοσ](https://law-ttu-)

Ε'Ì ÌΩΞ ÑÌÛÛ ÒÚο οΣÓοÛΔÚΔΩ° ΕΣΒÌσ ΕΣÓ'Ì [ÌΧ σÚÛΣΣΩÚσ ÌΩΣ μΡΣÌσΣ ÒÚΩÚÌÓÚ Ûσ ΧΔÚ'Ì ÑÌÛÛ ΞÛΣÚÚΩσ

{ΔΩÓΣοΣΡβÌ

τÌÛΡÌ w {ΨΔÚ'Ì

!σΔÚσÌΩÚ 5ΣÌΩ ÒÚ / ÌοΣΣο τοÚÛΣσλÚΩÌΡ 5ΣΦΣΡÛμΨΣÚ

834-8814 [μÌÛΡÌ σΨΔÚ'Ì ÒÚÛ ΣΣÛ](https://law-ttu-)

ΥÌβÌ Ì ΔΨöΣοΡΣβÌ

!σÚÓΔÌÚΣ 5ΔοΣÓÚÚ ÒÚ / ÌοΣΣο τοÚÛΣσλÚΩÌΡ 5ΣΦΣΡÛμΨΣÚ

[ΞÌβÌ ΧΔΨöΣοΡΣβÌ ÒÚÛ ΣΣÛ](https://law-ttu-)

Spring 2020 On-Campus Interview Registration Form

Recruiting Organization Information

Employer: _____

Name of Recruiting Contact: _____ Title: _____

Address: _____

Telephone: (_____) _____ Fax: (_____) _____

Email: _____ Website: _____

Offices for which you are recruiting: _____

Request for Interview Information

Session you want to participate in:

On Campus

Teleconference

Resume Collect

Interview Dates Requested:

First Choice: _____ Second Choice: _____ Third Choice: _____

Classes you will interview: 1L 2L 3L Recent Graduate

Begin interviews at (time): _____ End by: _____

Number of schedules (rooms) required: _____ Number of Interviewing days: _____

Names of interviewers: _____

Interviewers will work: Alone In Teams Number of interviewers per room: _____

Length of Interviews: 20 minutes 30 minutes Other (please specify): _____

Please indicate what should be provided in addition to a resume:

Recent Writing Sample Other: _____

Law School Transcript Cover Letter Addressed to: _____

Position Information

Type of position:

Law Clerk

Associate
Attorney

Other: _____

Employment period:

Summer, First Half

Summer, Second Half

Summer, Full

Post-graduation

Other (please explain): _____

Compensation:

Paid

Unpaid

Information about position and employer:

Is a geographic connection important for this position?

Yes

No

Is your summer clerkship program intended to:

result in post-graduate employment

serve only as a summer experience

Hiring Information

	Required	Preferred	Not a Factor
Class Rank/G.P.A			
Law Journal			
Advocacy: Moot Court/Mock Trial/Negotiations			
Advanced Degree other than J.D.			
Technical Background			
Foreign Language			

Please check this box to indicate affirmation of disclosure of the non-discrimination policies included in this packet and assurance of willingness to observe.

[illegible]

OVERVIEW OF IMPORTANT DATES AND DEADLINES

We have many dates available for you to interview our students.

All Sessions:

November 1: Registration for Spring OCI 2020 opens to employers

Spring 2020 Interview Program Session I: January 27-31, 2020

January 2: Deadline for employers to register for Session I

January 6: Student application period opens

January 14: Student applications delivered and available on Symplicity

January 21: Candidate selection deadline

January 24: Final schedules to employers

Spring 2020 Interview Program Session II: February 24-28, 2020

January 31: Deadline for employers to register for Session II

February 3: Student application period opens

February 11: Student applications delivered and available on Symplicity

February 18: Candidate selection deadline

February 21: Final schedules to employers

Spring 2020 Interview Program Session III: March 23-27, 2020

February 28: Deadline for employers to register for Session III

March 2: Student application period opens

March 10: Student applications delivered and available on Symplicity

March 16: Candidate selection deadline

March 19: Final schedules to employers