

JOB POSTING FORM



CAREER & PROFESSIONAL
DEVELOPMENT

—
TEXAS TECH
School of Law

RECRUITING ORGANIZATION INFORMATION

Employer Name:	
Address:	
Website:	
Recruiting Contact & Title:	
Telephone:	
Email:	
Contact Information Viewable to Students/Alumni?	

JOB DETAILS

Job Title:	
Type of Job:	
Job Description (required):	

Applicants Sought:	1L (Class of 2029)	2L (Class of 2028)	3L (Class of 2027)	New Graduate (class of 2026)	Alumni/ Licensed Attorney
Job Time Commitment:					
Compensation:					
Location(s):					
If Summer Job, Time Commitment:	Full summer	First half summer	Second half summer		
If Summer Job, Hiring for:	Summer 2027	Summer 2028			
Documents Required:	Resume Cover letter	Transcript Writing sample	List of references		
Cover Letter Addressed to:					
Application Deadline:	(30 days unless otherwise stated)				
How do you plan on reviewing applicants?					
Application Notifications:					

Please check this box to indicate affirmation of disclosure of the non-discrimination policies included in this packet and assurance of willingness to observe.

Return completed Registration Form to [Kayla Wimberley](#), [Saige Lee](#), or [Connie Bowers](#).



SCHOOL
OF **LAW**

TEXAS TECH

Non-Discrimination Policy – Texas Tech University School of Law

Based on Texas Tech University OP 40.01, Texas Tech University System regulation 07.10, and the By-Laws of the Association of American Law Schools, the School of Law does not tolerate discrimination or harassment on the basis of race, color, ethnicity, religion, genetic information, protected veteran status, military status, national origin, sex, gender (including identity and expression), sexual orientation, age, disability, or any other legally protected category, class, or characteristic. *Date approved and/or revised: May 5, 2022*

Non-Discrimination Policy – Association of American Law Schools

The Association of American Law Schools (AALS), (1614 20th Street, N.W., Washington, DC 20009-1001, (202) 296-8851) of which Texas Tech Law is a member, requires member schools to pursue a policy of providing students and graduates with equal opportunity to obtain employment, without discrimination or segregation on the ground of race, color, religion, national origin, sex, gender (including identity and expression), sexual orientation, age or disability. As a member school, Texas Tech Law shall communicate to each employer to whom it furnishes assistance and facilities for interviewing and other placement functions the school's firm expectation that the employer will observe the principle of equal opportunity. Moreover, a member school shall inform employers of its obligations under Bylaw 6-3(b) and shall require employers, as a condition of obtaining any form of placement assistance or use of the school's facilities, to provide an assurance of the employer's willingness to observe the principles of equal opportunity. AALS Bylaws Section 6-3b and AALS Regulation 6-3.2.

Employer Affirmation

As an employer seeking assistance and facilities for interviewing and other placement functions from Texas Tech Law, I affirm that Texas Tech Law has informed me of the University's nondiscrimination policies and the school's obligation under AALS Bylaws; and its expectation that each employer will observe the principle of equal opportunity. I provide this assurance of my willingness to observe the principles of equal opportunity and compliance with its nondiscrimination policies as a condition of obtaining any form of placement assistance or use of the school's facilities.