

JOB POSTING FORM

Employer: _____

Contact Person/Title: _____

E-mail: _____

Display the contact person's information to applicants? ☐ Yes ☐ No

Street Address: _____

City, State: _____ Zip Code: _____ Website: _____

Phone: _____ Fax: _____

Job Title: _____ ☐ Unpaid ☐ Paid Compensation: _____

Brief Job Description / Hiring Criteria:

Applications Via: ☐ E-mail ☐ Accumulate Online (send all applications at one time once posting expires)

Applicants: ☐ 1L ☐ 2L ☐ 3L ☐ LLM ☐ Graduate/Licensed Attorney

Application Material Required: ☐ Cover Letter ☐ Resume ☐ Unofficial Law School Transcript ☐ Writing Sample
☐ Other: _____

Job Posting Deadline: _____ (Will be posted for 30 days unless otherwise indicated.)

Submit

☐ Please check this box to indicate affirmation of disclosure of the non-discrimination policies included in this packet and assurance of willingness to observe.



Non-Discrimination Policy – Texas Tech University School of Law

Based on Texas Tech University OP 40.01, Texas Tech University System regulation 07.10, and the By-Laws of the Association of American Law Schools, the School of Law does not tolerate discrimination or harassment on the basis of race, color, ethnicity, religion, genetic information, protected veteran status, military status, national origin, sex, gender (including identity and expression), sexual orientation, age, disability, or any other legally protected category, class, or characteristic. *Date approved and/or revised: May 5, 2022*

Non-Discrimination Policy – Association of American Law Schools

The Association of American Law Schools (AALS), (1614 20th Street, N.W., Washington, DC 20009-1001, (202) 296-8851) of which Texas Tech Law is a member, requires member schools to pursue a policy of providing students and graduates with equal opportunity to obtain employment, without discrimination or segregation on the ground of race, color, religion, national origin, sex, gender (including identity and expression), sexual orientation, age or disability. As a member school, Texas Tech Law shall communicate to each employer to whom it furnishes assistance and facilities for interviewing and other placement functions the school's firm expectation that the employer will observe the principle of equal opportunity. Moreover, a member school shall inform employers of its obligations under Bylaw 6-3(b) and shall require employers, as a condition of obtaining any form of placement assistance or use of the school's facilities, to provide an assurance of the employer's willingness to observe the principles of equal opportunity. AALS Bylaws Section 6-3b and AALS Regulation 6-3.2.

Employer Affirmation

As an employer seeking assistance and facilities for interviewing and other placement functions from Texas Tech Law, I affirm that Texas Tech Law has informed me of the University's nondiscrimination policies and the school's obligation under AALS Bylaws; and its expectation that each employer will observe the principle of equal opportunity. I provide this assurance of my willingness to observe the principles of equal opportunity and compliance with its nondiscrimination policies as a condition of obtaining any form of placement assistance or use of the school's facilities.