



## TEXAS TECH UNIVERSITY

### Operating Policy and Procedure

#### **OP 64.04: Academic Probation and Suspension of Graduate Students**

**DATE:** October 24, 2016

**PURPOSE:** This Operating Policy/Procedure (OP) is intended to define the academic requirements for continuation of graduate study.

**REVIEW:** This OP will be reviewed in September of even-numbered years by the Dean of the Graduate School with substantive revisions forwarded to the Graduate Council and the Provost and Senior Vice President.

#### **POLICY/PROCEDURE**

1. Every student enrolled in the Graduate School, whether working toward a degree or not, is required to maintain a high level of performance and to comply fully with policies of the institution. The Graduate School reserves the right to place on probation or to suspend any post-baccalaureate or graduate student who does not maintain satisfactory academic standing or who fails to conform to the regulations of the university.
  - a. Students who are admitted to the Graduate School or to a degree program on condition of maintaining a required GPA are automatically on academic notice. Failure to fulfill the conditions stipulated at the time of admission will result in termination from the program.
  - b. If a student's cumulative GPA falls below 3.0, he/she is placed on academic probation. At this time, the student has two consecutive semesters to raise his/her cumulative GPA to at least 3.0. If his/her semester GPA drops below 3.0 during this two semester period, the student is subject to suspension. A student placed on suspension will be required to remain out of Graduate School for one semester. If a student is suspended two times he/she will not be allowed to return to Graduate School. Any student who has been suspended must appeal to the Graduate School, according to OP 64.07, if reinstatement is desired.
  - c. Summer sessions and/or trimester count as one semester.
2. Academic departments or programs may apply standards for probation and suspension higher than those established by the Graduate School. Such standards are to be approved by the Graduate School, and actions based thereon are to be recommended by the department to the graduate Dean.
3. Students may be suspended for unprofessional conduct such as cheating or plagiarism. Any appeal of such action is subject to the provisions of the Code of Student Conduct. See the *Student Handbook* for further information.