



EXEMPTION CERTIFICATE
TEXAS STATE OCCUPANCY

For: TTU Business Related Travel Only; Local & City Tax will still be assessed.

GUEST CERTIFICATION: I declare that I am an occupant of this hotel/motel on Official business sanctioned by the exempt organization named below and that All information shows on this document is true and correct. This certificate does not require a number to be valid.

Guest Signature: _____

Date: _____

Guest Name (print): _____

Texas Tech University

Box 41091

Lubbock, Texas 79409-1091

Organizational Exempt Status: Educational

For Hotel/Motel Use

Name of Hotel/Motel			
Address of Hotel/Motel			
Method of Payment			
Room Rate	Local Tax	Exempt State Tax	Amount Paid