Kaylee Martinez

Lubbock, Texas 79416

Education:

Texas Tech University, Lubbock, Texas   **GPA: 3.4**
Bachelor of Science in Animal Science, Production Emphasis
December 2025

Texas Tech University, Lubbock, Texas
Master of Science, Ranch Management (Accepted)
Anticipated Start: Spring 2026

Hill College, Burleson, Texas   **GPA: 3.5**
Associate of Arts, Cum Laude
May 2022

Professional Experience:

Academy Sports + Outdoors, Retail Store Team Member (Softlines)   **2024–2025**
• Provided high-quality customer service in apparel and footwear departments
• Maintained visual merchandising standards and organized product displays
• Assisted with inventory management and online pickup (BOPIS) orders

Cavender's Western Outfitters, Cashier / Sales Associate   **2024**

• Assisted customers with product selection and processed transactions using POS systems
• Handled cash, credit, and returns with accuracy and professionalism
• Maintained an organized and visually appealing sales floor

Simply Fondue, Bartender / Waitress   **2021–2023**

• Delivered high-volume customer service in a fast-paced environment
• Managed cash handling, credit transactions, and daily reconciliation
• Collaborated with team members to ensure efficient service

Professional & Technical Skills:

Customer Service • POS Systems • Cash Handling • Inventory Management • Data Entry •
Microsoft Office (Word, Excel, Outlook) • Communication • Team Collaboration • Leadership •
Organization • Multitasking • Attention to Detail • Strong Work Ethic