

**MINUTES**  
**FACILITY ALLOCATION COUNCIL**  
**February 14, 2013**

**MEMBERS:**

Present:

Michael Galyean  
Kathleen Harris  
Sam Segran  
Darby Dickerson (Frank Ramos)  
Brandon Hennington  
Janessa Walls  
Kent Meredith  
Rob Stewart  
Theresa Drewell  
Donald Dyal

Absent:

Hugh Cronin  
James Burkhalter  
Kyle Clark

Guests:

Jeff Sutherland – Operations – Engineering Services  
Chris Snead – McKenzie-Merket Alumni Center  
David Low – McKenzie-Merket Alumni Center  
Jacob Price – Academic Support and Facilities Resources  
Sean Childers – Hospitality Services

**MINUTES**

Mike Galyean moved to accept the January minutes. Theresa Drewell seconded. FAC members voted to accept the motion.

**FINANCIAL UPDATE**

Sam Segran stated the FAC account balance available for use is \$217,077. This available balance is the net of the full account balance of \$232,077 less \$15,000 set aside as a contingency reserve. The \$150,000 that had previously been set aside for Spring projects was included in the available balance.

**OLD BUSINESS**

**Softball Field Press Box Roof** – On January 24, 2013, FAC members voted by email to approve roofing tile replacement. Pictures were presented to show the finished project. Update only. No action taken.

**General Purpose Classroom, Ag Science Room 214** – Jacob Price from Academic Support and Facilities Resources presented an update to the Ag Science 214 GPC project. The update included the updated budget, floor layouts, and aesthetic choices. Update only. No action taken.

**Restroom Upgrades, Architecture** – Jeff Sutherland from Engineering Services stated that the project estimate has been delivered. To date there has been no response.

**Chalkboard to Whiteboard Conversion, English & Philosophy** – Sam Segran stated there has been no additional information presented on this issue.

## **NEW BUSINESS**

**AT&T Antenna Installation Initiative** – Sam Segran stated that AT&T is working in cooperation with Texas Tech to upgrade on-campus cellular capacity. The upgrade will address high-user-density connectivity issues via additional equipment placed around the campus. The project is scheduled to begin mid-April so that it can be completed before this Fall semester begins. The discovery process to map the signal strengths on campus is already underway. AT&T engineers are working with TTU and TTU System IT staff. The project is being implemented at no cost to the university. As part of this project, the FAC will receive a request to approve approximately 40 antennas (2' X 1') to be mounted on campus and the related equipment. Update only. No action taken.

**Exterior Signage, McKenzie-Merket Alumni Center** – Chris Snead from The McKenzie-Merket Alumni Center presented a request to approve non-compliant exterior signage in order to address attendee confusion with regards to entrance locations. It was determined the issue falls under the authority of the Board of Regents due to building name/signage guidelines. The issue was referred back to the submitter with a recommendation to either petition the Board of Regents for approval or to investigate the use of on-door signage which will not require FAC or BOR approval (i.e. vinyl or frosted lettering on entrance doors).

**Exterior Seating, Boston Commons** – Sean Childers from Hospitality Services presented an updated rendering of proposed exterior seating options for the north side of Boston Commons. The options included round or oval seating equipment. Theresa Drewell moved to accept the oval seating equipment. Mike Galyean seconded. FAC members voted to accept the motion.

## **HVAC EXCEPTIONS**

Sam Segran stated that time constraints did not allow for adequate data acquisition with regards to HVAC exceptions. Pending exceptions will be considered at the March FAC meeting.

## **ADDITIONAL DISCUSSION / COMMENTS**

There was no additional discussion.

## **ADJOURN**

The next FAC meeting is scheduled for Thursday, March 14, 2013, in the Provost's Conference Room.