

MINUTES
FACILITY ALLOCATION COUNCIL
July 11, 2013

MEMBERS:

Present:

Hugh Cronin
Kathleen Harris
Yung Ng (Sam Segran)
Frank Ramos (Darby Dickerson)
Rob Stewart

Absent:

Michael Galyean
Theresa Drewell
James Burkhalter
Kent Meredith
Kyle Clark

Guests:

Mark McVay – Student Housing
Brenda Bullard – Engineering Services, Physical Plant
Brandon Hennington – Planning and Administration
Janessa Walls – Academic Support and Facilities Resources
Brad Johnson – Sustainability, Operations

MINUTES

June FAC meeting minutes were accepted by unanimous consent.

FINANCIAL UPDATE

Hugh Cronin stated the FAC account balance available for use is \$104,411. This available balance is the net of the full account balance of \$123,411 less \$15,000 set aside as a contingency reserve.

OLD BUSINESS

Ag 214 GPC Classroom Renovation Update – Cronin

Hugh Cronin stated that the renovation is underway and on schedule.

NEW BUSINESS

Planning and Administration - Campus Signage Project

Brandon Hennington stated that the Planning and Administration department is addressing campus signage revisions as part of Emergency Action Plan compliance updates. The project is a response to inquiries made by the Office of University Counsel. Hugh Cronin stated that there is an existing FOP which was established for signage revisions such as this, and that funds from that FOP will be available to supplement project costs. A cost estimate and additional information will be presented to the FAC at a later date. No action taken.

Psychology - Exterior Sign

Hugh Cronin presented a request by the Psychology Department for additional exterior signage referencing the Psychology Clinic. The request was for concept approval only. FAC members approved the request by unanimous consent.

Murdough Hall – South Mezzanine Resurfacing and Renovation

Mark McVay from Student Housing Services and Brenda Bullard from Engineering Services presented a request for concept proposal with regards to resurfacing the south mezzanine of Murdough Hall. The mezzanine surface has deteriorated due to age, wear, and water intrusion. The project would utilize a seamless non-porous product that can be patterned and tinted to replicate a variety of surface styles, types, and materials. The request was for concept approval only. FAC members approved the request by unanimous consent.

Drane Hall – Sidewalk Renovations to Accommodate ADA Parking Expansion

Hugh Cronin presented a proposal to renovate the sidewalk and curbing at Drane Hall to accommodate additional ADA-compliant parking spaces. The standard curbing would be replaced with wheelchair-accessible sloped curbing across the full width of the added spaces. Part of the presentation was a request for \$11,500 in curbing project funding assistance. FAC members approved the funding request by unanimous consent.

FAC Meetings – FY 2014 Tentative

Brad Johnson stated that the FY 2014 FAC meeting schedule is being considered, and asked if FAC members objected to keeping to the traditional second-Thursday scheduling convention. There were no objections and FY 2014 meetings will be so scheduled.

HVAC EXCEPTIONS

There were no HVAC exceptions requests.

Hugh Cronin stated that the HVAC Schedule Exception review, along with revisions in the requesting procedure, have been successful. Frivolous or overly generic requests have been reduced, and legitimate requests are able to be processed and tracked more efficiently and effectively.

ADDITIONAL DISCUSSION / COMMENTS

There were no additional discussions or comments.

ADJOURN

The next FAC meeting is scheduled for Thursday, August 15th, 2013, in the CIO's Conference Room.