

MINUTES
FACILITY ALLOCATION COUNCIL
March 21st, 2013

MEMBERS:

Present:

Hugh Cronin
Michael Galyean
Sam Segran
Frank Ramos (Darby Dickerson)
Kent Meredith

Absent:

Theresa Drewell
Kathleen Harris
Rob Stewart
James Burkhalter
Kyle Clark

Guests:

Chris Snead – McKenzie-Merket Alumni Center
Donald Dyal - Libraries
Brenda Bullard – Engineering Services, Physical Plant
Brandon Hennington – Planning and Administration
Janessa Walls – Academic Support and Facilities Resources
Brad Johnson – Sustainability, Operations

MINUTES

Dean Galyean moved to accept the February minutes. Sam Segran seconded. FAC members voted to accept the motion.

FINANCIAL UPDATE

Hugh Cronin stated the FAC account balance available for use is \$217,077. This available balance is the net of the full account balance of \$232,077 less \$15,000 set aside as a contingency reserve.

OLD BUSINESS

No old business

NEW BUSINESS

Dan Law Field, Dugout and Field House Roofing

Brenda Bullard presented concept art for proposed roofing replacements at Dan Law Field. The replacement roofing product will be steel coated with flexible granular material. The resulting shape and surface texture is aesthetically similar to the clay tile roofing on existing university structures. No funding was requested. Sam Segran moved to approve the concept. Dean Galyean seconded. FAC members voted to accept.

CIP REVIEW

Hugh Cronin stated that the available balance should merit a review of the CIP Book for additional projects to fund. That review will be done at a future meeting.

HVAC EXCEPTIONS

Hugh Cronin updated FAC members on standard HVAC operation hours, the HVAC exception request process, and how the requests are vetted prior to being presented to the FAC. Cronin advised FAC members that the Physical Plant Energy Committee has recently completed a process of verification for undocumented or outdated exceptions. As a result, the committee has been able to identify and correct approximately \$110,000 of unnecessary expense.

Of the seven exceptions presented for approval at this meeting, five are renewals and two are new requests.

Renewals

*Chemical Engineering
School of Law and Lanier Center
Livermore Center
Science Building, Physics and Geosciences
Civil engineering*

Hugh Cronin asked if there was any objection to allowing the renewals to proceed. There was no objection stated.

New Requests

Biology

Hugh Cronin stated that room-by-room HVAC requests are particularly challenging in this building due to the building's unique HVAC layout. There was discussion about conducting a site visit to see if there are organizational or physical arrangement corrections that might better address the department's HVAC needs. The request was tabled until these issues can be addressed.

Human Science

Several FAC members expressed concern with the lack of specificity in this request. It was determined the generic nature of the request did not merit action at this time. The request was tabled until more detailed information is submitted.

ADDITIONAL DISCUSSION / COMMENTS

FAC members expressed their thanks to Sam Segran's office for use of their conference room. Due to the more convenient room layout members decided to move future FAC meetings to this room.

ADJOURN

The next FAC meeting is scheduled for Thursday, April 11th, 2013, in the CIO's Conference Room.