

**MINUTES**  
**FACILITY ALLOCATION COUNCIL**  
October 10th, 2013

**MEMBERS:**

Present:

Kent Meredith  
Kathleen Harris  
Darrell Bateman (Sam Segran)  
Frank Ramos (Darby Dickerson)  
Noel Sloan

Absent:

Theresa Drewell  
Michael Galyean  
James Burkhalter  
Rob Stewart

Guests:

Brenda Bullard – Engineering Services, Operations  
Brandon Hennington – Planning and Administration, Operations  
Janessa Walls – Academic Support and Facilities Resources  
Jacob Price – Academic Support and Facilities Resources  
Lon Mirrl – Energy Management, Operations  
Brad Johnson – Sustainability, Operations  
Don Buck – Athletics  
Wes Kittley - Athletics  
Joe Parker - Athletics  
Cliff Felkins – Athletics

**MINUTES**

September FAC meeting minutes were accepted by unanimous consent.

**FINANCIAL UPDATE**

Brad Johnson stated the FAC account is unchanged from September. There is \$656,062 available for project funding. This is the net of a \$671,062 account balance less a \$15,000 contingency reserve. The financial update was accepted by unanimous consent.

## **OLD BUSINESS**

### **Athletics, Throw Area Storage/Restroom Building**

Brenda Bullard presented an update on the request for approval of a new building to be added in the Athletics Throw Area. During the September 2013 FAC meeting, this project approval request had been returned to Athletics for clarification on building use, location rationale, and construction materials. The update included more detailed concept drawings, site maps, and site photographs. Representatives from the Athletics Department were present to answer questions. Kathleen Harris moved to approve the request. Noel Sloan seconded. FAC members voted to accept the motion.

## **NEW BUSINESS**

### **Athletics, Wayfinding Signage**

Brenda Bullard presented a request for wayfinding signage reflecting the Rawls course, tennis center and soccer and softball complexes. Signage would be located near the 4th Street and Marsha Sharp Freeway intersections with Texas Tech Parkway. Representatives from the Athletics department were present to answer questions. This request was for concept approval only. Noel Sloan moved to approve the request. Darrell Bateman seconded. FAC members voted to accept the motion. The approved request will now be submitted to TXDOT for roadway right-of-way signage approval.

### **Ag 214 General Purpose Classroom (GPC) Renovation, Update**

Jacob Price presented an update with regard to the Ag 214 GPC renovation. Mr. Price reported that the interior construction is substantially complete and is expected to be finished on or about October 30, 2013. He also stated that the exterior construction is progressing and is expected to be completed on or about November 8, 2013. Update only. No action taken.

### **College of Education, Exterior Banner**

Brenda Bullard presented a request for permission to hang an exterior banner on the College of Education building. The banner will be part of an enrollment and recruiting drive. Several FAC members had concerns about the lack of specificity with regard to length of display time. Darrell Bateman moved to grant a 30 day display approval, and to allow the College of Education to petition for a scheduling extension at a later date. The motion died for lack of second. The issue is being returned to the College of Education for clarification with regard to banner display scheduling.

### **Office of Energy Management**

Lon Mirrl presented a graph depicting the 22% improvement in Texas Tech's energy efficiency since FY 2000. He explained that our Energy Use Index (EUI) is a common metric of energy efficiency and is expressed as kBtu/ft<sup>2</sup>. Since FY 2000, our EUI has declined from 200 kBtu/ft<sup>2</sup> to 156.7 kBtu/ft<sup>2</sup>. Mr. Mirrl touched upon several energy conservation measures which were implemented during this timeframe, but focused on the most dramatic decline, which was achieved by curtailing the practice of conditioning all buildings 24 hours per day. Instead, department heads are asked to justify their need for air handler operation beyond official class schedules. Mr. Mirrl stressed that the Facilities Allocation Council serves the

critical function of holding the line against waste by validating only those energy expenditures which strategically serve the university's mission.

### **General Purpose Classroom HEAF Funds**

Noel Sloan stated that the President and Provost have approved a plan to take unused HEAF funds and commit them to General Purpose Classroom renovations. Funds will be transferred to the FAC as they are unencumbered from closed/closing projects, and specifically dedicated to use by Academic Support and Facilities Resources' GPC renovation efforts. Funds will total an estimated \$280,000. FOP management will be handled by the Business Services Department, Operations Division. Update only. No action taken.

### **CIP Book**

Brenda Bullard presented the FY 2014 Capital Improvement Projects (CIP) Request Book. Ms. Bullard briefed FAC members on the request process, the project rankings system, and how the FAC has dealt with previous request books. FAC members received electronic copies of the book as part of their FAC Meeting materials. Members will review the book and the requests will be addressed during the November FAC meeting.

### **HVAC EXCEPTIONS**

There were no HVAC exceptions.

### **ADDITIONAL DISCUSSION / COMMENTS**

There were no additional discussions or comments.

### **ADJOURN**

The next FAC meeting is scheduled for Thursday, November 14<sup>th</sup>, 2013, in the CIO's Conference Room.