

MINUTES
FACILITY ALLOCATION COUNCIL
September 19th, 2013

MEMBERS:

Present:

Kent Meredith
Kathleen Harris
Darrell Bateman (Sam Segran)
Frank Ramos (Darby Dickerson)
Noel Sloan

Absent:

Theresa Drewell
Michael Galyean
James Burkhalter
Rob Stewart

Guests:

Brenda Bullard – Engineering Services, Operations
Brandon Hennington – Planning and Administration, Operations
Janessa Walls – Academic Support and Facilities Resources
Lon Mirl – Energy Management, Operations
Brad Johnson – Sustainability, Operations

MINUTES

August FAC meeting minutes were accepted by unanimous consent.

FINANCIAL UPDATE

Brad Johnson stated the FAC account reconciliation has been complete. The reconciliation revealed several project returns which had not been posted, along with funds which had been reserved but not transferred. As a result there was a net \$59151 credit to the FAC account, leaving a year-end actual balance of \$171,062. In addition, the FY2014 allocation has posted to the account, leaving a beginning balance of \$671,062. Factoring in a \$15,000 contingency reserve leaves \$656,062 available for project funding.

OLD BUSINESS

CDRC Cottage, Name Change

Brenda Bullard submitted a revised request to change the name of the *Child Development Research Center* to *Human Sciences Cottage* on behalf of Human Sciences. This revised submission was the result of a previous submission which the FAC determined did not conform to OP building name guidelines. Kathleen Harris moved to approve the revised request. Darrell Bateman seconded. FAC members voted to accept the motion.

Student Media Building, Rename (Update)

Brad Johnson stated that the FAC-approved request to rename the former *Student Media* building to *Wind Power Institute* had been declined by the Office of the President pending clarification of majority building use by members of the President's team. It is expected that a revised request will be submitted at a later date.

Soccer Complex, Support Building Concept Approval

Brenda Bullard presented detailed plans and materials samples for the Soccer Complex Support Building. The FAC had previously approved the building's construction pending approval of materials and plans. The previous approval was allowed to stand without revision.

Ag 214, GPC Classroom (Update)

Brenda Bullard updated the FAC on the Ag 214 GPC project. She stated that the interior work is substantially complete, and the exterior work is progressing with an expected completion date of mid-October.

NEW BUSINESS

Athletics, Throw Area Storage/Restroom Building

Brenda Bullard presented a request for construction of a storage/restroom building in the Athletics Throw Area. There were questions about the need for the building given the area's primary use, and the structure's general aesthetic. The issue was referred back for additional usage clarification and structure graphics. The FAC requested that a representative from Athletics present the request at the next meeting.

Office of Energy Management

Lon Mirll, Energy Manager for the Operations Division, stressed the importance of the FAC review of energy exceptions by explaining that the most significant reductions in campus energy use over the past decade have been a direct result of air handler scheduling refinements and improved monitoring of HVAC hours of operation.

He informed the council that he was preparing a protocol for energy exceptions, which will include clear instructions to the campus community on how to properly submit a request. The protocol will streamline exception request submittals for the customer, and allow for improved tracking and management of exceptions by Office of Energy Management. Upon review by the FAC, Operations Division will submit it as an OP.

HVAC EXCEPTIONS

Psychology, Floors 1-3

It was determined that the scheduling extension request corresponded with scheduled classes. This request falls within the guidelines for automatic HVAC exception approval. No action taken.

Petroleum Engineering, 202A-FD

There was concern that the every-Saturday component of this exception request is based on overly optimistic estimates of weekend usage of this area. Noel Sloan moved to approve the Mon-Fri schedule, with Saturday HVAC operation approved on an as-needed call in basis, usage to be tracked and Saturday scheduling revised if necessary at a later date. Kathleen Harris seconded. FAC members voted to accept the motion.

Architecture, Entire Building

Kathleen Harris moved to accept the requested HVAC schedule extension as-is. Darrell Bateman seconded. FAC members voted to accept the motion.

ADDITIONAL DISCUSSION / COMMENTS

There were no additional discussions or comments.

ADJOURN

The next FAC meeting is scheduled for Thursday, October 10th, 2013, in the CIO's Conference Room.