

Facilities Allocation Council MINUTES - July 9, 2015

Present:

Sean Childers
Kent Meredith
Darrell Bateman (Sam Segran)
Frank Ramos (Darby Dickerson)
Kathleen Harris
Rob Stewart

Absent:

Noel Sloan
Michael Galyean
Theresa Drewell
James Burkhalter

Guests:

Kate Haenchen - Planning and Administration, Operations
Jennifer Dugger – Energy Management, Operations
Janessa Walls – ASFR
David Chapa – Engineering Services, Operations
Cameron Saffell – Assistant Professor and Director for the Museum
Jacek Jonca-Jasinski – Graduate and Postdoctoral Affairs
Joanie Clendenning – Operations Division

MINUTES

June Minutes were distributed to review at this meeting. The only change was to remove Sean Childers as attending the meeting. Dr. Rob Stewart moved to accept the minutes with the revision. Kent Meredith seconded. The motion was adopted by the committee

NEW BUSINESS

Museum Banner (Concept) – Bullard

FAC Item Number: 20150701

The Museum requests approval to alter the existing banner-style signs flanking the main entrance doors to draw attention to and promote the forthcoming exhibition "Ansel Adams: American Master." This exhibition brings to Lubbock one of the largest private collections of Ansel Adams photography in the world, a collection owned by TTU alumnus and donor David H. Arrington. The proposed replacement would utilize the existing frame to cover over the old "Discover It!" image used in a Museum marketing campaign for many years. Not since the Museum of Texas Tech University displayed the Vatican frescoes in 2001 has there been such a high-profile exhibition. Marketing of this event will take place throughout Texas. The change in banner displays is part of this marketing program to highlight and draw attention from visitors and passers-by on 4th Street to the new exhibition. This also presents an opportunity to replace the highly worn existing signage. The Museum is working on a longer-term strategy and signage plan for these two banners and six metal banners along 4th Street following the Ansel Adams exhibition early next year. Cameron Saffell appeared to speak to the committee regarding

support of the new signs at the Museum. The Ansel Adams exhibit will run from August 10, 2015 through January 17, 2016. – Dr. Rob Stewart moved to approve and Darrell Bateman, on behalf of Sam Segran, seconded. The motion was adopted by the committee.

National Storm Shelter Association Monument Sign (Concept)

FAC Item Number: 20150702

Installation of monument sign on the northwest corner of Building 250, 11th and Fillmore Dr. Reese Technology Center. The sign will contain the associations name, National Storm Shelter Association and logo (NSSA). The monument sign will assist members of NSSA, media entities, and the general public to locate the NSSA headquarters. The primary purpose of the association is to ensure the highest quality of manufactured and constructed storm shelters for protecting people from injury or loss of life from the effects of tornadoes, hurricanes and other devastating natural disasters. – Frank Ramos approved the sign without the logo and Kathleen Harris seconded. The motion was adopted by the committee.

Quaker Research Park – Blue Light Phone (Concept Approval) - Childers

FAC Item Number: 20150703

FP&C is proposing the location as indicated on the presentation. This location will serve the area once additional buildings are constructed in the future. – Darrell Bateman moved to approve the phone with “approval from Texas Tech Police Department, as to its location”. Frank Ramos seconded. Upon approval from TTPD the motion will be adopted by the committee. Sean Childers presented this request to Texas Tech Police Department (Kenny Evans) and it has been approved as indicated in the presentation. Additionally, this project was submitted to the Exterior Lighting Committee by Operations Division and it is approved.

Administration Basement (Graduate School) Electrical Floor Boxes (Concept Funding)

FAC Item Number: 20150704

GSAC would like to add electrical boxes to the previously approved flooring project. The money is available in the account, but the funding was allocated specifically for flooring. The request is to approve the existing funds to be used for these electrical outlets. Jacek Jonca appeared and presented a PowerPoint with regard to the request of the Graduate School. - Darrell Bateman moved to approve and Frank Ramos seconded. The motion was adopted by the committee.

Drane Hall – Exterior Seating (Concept)

FAC Item Number: 20150705

This request is an addition to the previous request approved in December 2014 (FAC Item Number: 20141201) wherein ITHC requested that the pavement be extended by their offices to accommodate more vehicles once more staff members are moved to the Drane location. Operations Division would like to replace the existing bench with a table and umbrella with ADA access on the paved area near the ash can. Kent Meredith moved to approve and Kathleen Harris seconded. The motion was adopted by the committee.

HVAC EXCEPTIONS

Holden Hall – Renewal - Summer Request - \$2,804

Jennifer Dugger explained that this request is made for the period of July 8, 2015 to August 31, 2015 to run 2 air handler units 24/7. – **Kathleen Harris approved with the stipulation that Utilities would be notified if the service is not needed, to allow Operations to turn off the system when the area is unoccupied. Frank Ramos seconded. The motion was adopted by the committee.**

OLD BUSINESS

Research Park Signage (Concept) – (Drewell)

FAC Item Number: 20150603

*Signage for the new buildings at Research Park were presented to the committee. The agenda item was tabled in the June meeting for further information. **This request was discussed with new artwork showing a change in the type of sign being used, which is currently being incorporated into the standard signage appearing on campus. Two phases of an “entrance monumental vehicle directory sign” was submitted as well as 4 options for a “building directory sign”.** - Dr. Robert Stewart moved to approve Phase 2 for the entrance sign and Option 1 for the directory sign, which would be Bronze with white lettering. This was seconded by Frank Ramos. The motion was adopted by the committee.*

HESS Renaming (Concept) – (Bullard)

FAC Item Number: 20150601

The program name has been changed, resulting in a request in June 2015 to change the exterior signage on the building. The new name is Kinesiology and Sport Management. Last month, the FAC approved the name change request and requested that the department provide signage for both locations shown in Options 1 and 3 of the presentation. The department is now requesting that the signage location indicated in Option 1 be revised from the existing location on the upper area of the building to the midpoint of the southern facing side of the building. This request was moved for approval by Kathleen Harris and seconded by Kent Meredith. Additionally, this change was submitted to Dr. Lumpkin for final review and she approved the change.

FINANCIAL UPDATE – Childers

Banner Balance	\$ 218,112.09	
Contingency	\$ 15,000.00	
Total	\$ 203,112.09	
	FAC	Presidential
Account Balances	\$ 182,275.11	\$ 20,836.98
Transfer In	\$ -	\$ -
Encumbered	\$ (20,000.00)	\$ (19,350.00)
Available to Allocate by Account	\$ 162,275.11	\$ 1,486.98
Available to Allocate Total		\$ 163,762.09

ADDITIONAL DISCUSSION & COMMENTS

Construction Company Signage on Campus – Childers/Bullard

Signage by contractors has been requested for minor projects of less than \$2M. Does the committee want to allow Contractors to display signage for any project less than \$2M? We should edit OP 61.19 to include Contractor signs for projects under \$2M. There was discussion about multiple projects at one building. Would we allow signs by each and every contractor or only for the primary contractor? Currently Contractors are allowed to display signs on projects over \$2M on FP&C projects, compliant with BOR Rule 8. The committee discussed this matter and it was reminded that projects over \$2.0 million will continue to follow the standards set out by FP&C and BOR Rule 8. Projects under \$2.0 million will not allow freestanding signage. Operations Division will modify OP 61.19 to indicate that projects under \$2.0 million can place signs on construction trailers, dumpsters, etc., but no freestanding signs will be allowed. OP 61.19 will be modified and circulated to the FAC committee members for approval. - Frank Ramos moved to approve the revision of OP 61.19 and it was seconded by Darrell Bateman. The motion was adopted by the committee

ADJOURN

The next meeting is scheduled for August 13, 2015
CIO's Conference Room