

Texas Tech University Facilities Allocation Council - Request Form

*Section to be Completed by the FAC

Item Number:		Meeting Date:	
Item Name:			

Green Request Section to be completed by Requesting Party			
Return Completed Form to: <i>operations.facrequests@ttu.edu</i>			
Type of Request:	Concept Approval	Funding	Both
Project Name:			
Project Location:			
Requested Funding Amount:		Customer Priority:	
Estimate Source:			
<i>*Estimate Source can include Operations/Self Estimate/Outside Vendor</i>			
Construction Documents Available (Attached):			
Date of Request:			
Request Department(s):			
Requestor(s):			
Presenter(s):			
Request Description			
Justification/Strategic Impact			

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Item Number:		Meeting Date:	
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Approved:		Date Approved:	
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Approval Comments