

# TEXAS TECH UNIVERSITY VENUES

## **Operations Division: Planning and Administration 806.742.5262**

ODPA – Events & Instructional Space Management Website: <http://www.depts.ttu.edu/odpa/spi/eism/>

Reservations for space in academic buildings may be requested through ODPA - Events & Instructional Space Management by completing an online form or contacting the office at (806)742-5262. Only faculty, staff, and registered student organizations are eligible to reserve space in academic buildings. Students should read and follow the rules that allow their use of classrooms. Academic activities always have priority over the use of academic space. We accept reservations for student organizations from a home department (Engineering Student Group request from the Engineering office); however, we strongly encourage departments to allow your students to request the room so they can read and agree to guidelines listed. Reservations for conferences and other special events can be made by completing the appropriate online form or by contacting ODPA – EISM by phone or email. There is no rental fee for the use of academic space, but custodial or security charges may be necessary depending on the circumstances. Additional information is available on their website.

## **Frazier Alumni Pavilion 806.742.0400**

Contact: Allison Cottrell [Allison.Cottrell@ttu.edu](mailto:Allison.Cottrell@ttu.edu)

Room Rental Information: <http://www.texastechalumni.org/s/1422/alumni/index.aspx?sid=1422&gid=1&pgid=1631>

The Frazier Alumni Pavilion is located just southwest of Jones AT&T Stadium on the corner of The Drive of Champions and Boston Avenue. The indoor/outdoor facility is perfect for your next formal or informal gathering. The Pavilion possesses a natural flare with large wooden beams, a beautiful fireplace and lots of windows for natural lighting. The location also includes a patio just off of the main building. A deposit is required to secure this location. Call (806) 742-0400 for information and reservations

## **Kent Hance Chapel 806.742.0400**

Contact: Allison Cottrell [Allison.Cottrell@ttu.edu](mailto:Allison.Cottrell@ttu.edu)

Room Rental Information:

<http://www.texastechalumni.org/s/1422/alumni/index.aspx?sid=1422&gid=1&sitebuilder=1&pgid=1632>

Located on the southeast corner of the Texas Tech University campus, the Kent R. Hance Chapel is a beautiful setting for a wedding, memorial service or special occasion. The Spanish Renaissance styled building features a tiled roof, a bell tower, colorful stained glass windows and chandeliers. The chapel is open to all faiths, and supports a broad range of religious services and events. Located next door to the McKenzie-Merket Alumni Center, the facility serves as the perfect service and reception location. A deposit is required to secure this location. Call (806) 742-0400 for information and reservations.

## **International Cultural Center (ICC) 806.742.3667**

Contact: [ICC.reservations@ttu.edu](mailto:ICC.reservations@ttu.edu)

Room Rental Information <http://www.depts.ttu.edu/international/intlopr/rentinfo.php>

The International Cultural Center is the handsome building at 601 Indiana that contains Texas Tech University's Office of International Affairs. Located directly south of the TTU Museum (look for the large silver globe out front), with ample parking in the north visitors' lot. The International Cultural Center is a multi-use facility with two conference rooms, a 189-seat auditorium, and a Hall of Nations that can accommodate up to two-hundred people. The attractive and unique public spaces make ICC a popular venue for conferences, meetings, and special events. They also feature constantly changing art exhibits in the three gallery areas and offer lectures and special programs free of charge throughout the year. Additional information is available on their website or by calling the number listed above.

## **Jones AT&T Stadium 806.742.4513**

Contact: Lauren Foust

Room Rental Information: <http://www.clubcorp.com/Clubs/The-Texas-Tech-Club/Host-An-Event/Events>

From corporate meetings and business networking events to weddings, receptions, rehearsal dinners and beyond, The Texas Tech Club is the perfect place to host a company event, private party or other special celebration. We can accommodate banquets and business meetings, from six to 300 for seated events and up to 600 for receptions in the Club's well-equipped events spaces. No matter what kind of event you want to host, our events specialists are ready to help plan every detail to meet your needs.

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## **McKenzie-Merket Alumni Center 806.742.0400**

Contact: Allison Cottrell [Allison.Cottrell@ttu.edu](mailto:Allison.Cottrell@ttu.edu)

Main Website: <http://www.texastechalumni.org/s/1422/alumni/index.aspx?sid=1422&gid=1&pgid=1630>

The McKenzie-Merket Alumni Center on the Texas Tech campus breathes tradition and spirit. Renovated and expanded in 2010, the facility is a beautiful setting for weddings or other special occasions. The facility is conveniently located next door to the Kent Hance Chapel, making for a great wedding and reception location. The Ballroom can be divided in six separate sections, or combinations of sections to fit the perfect size for your event. A deposit is required to secure this location. The space also divides nicely, allowing for small lunches, and larger conferences and meetings. Call (806) 742-0400 for information and reservations.

## **Student Union Building (SUB) 806.742.3636**

Room Reservations <http://www.depts.ttu.edu/sub/reservations/index.php>

The Student Union Building has flexible spaces to accommodate any type of meeting. Student Union Guest Services is available to assist you in planning your event and finding the best room to fit your needs. Normal Business hours are Monday-Friday, 8:00 a.m. -5:00 p.m. Any department or registered student organization may reserve a room at the Student Union. There is a charge for departments to use the meeting rooms and the charge varies depending on which rooms are reserved. To reserve a room, Online EMS, call or visit the Reservations Office at the Student Union at (806) 742-3636, come by room 203 (room 203 is located on the second floor at the south end) or e-mail Kristen Miller [kristin.a.miller@ttu.edu](mailto:kristin.a.miller@ttu.edu). To reserve or rent the Allen Theatre, call 806-742-3636 or email [mark.nazworth@ttu.edu](mailto:mark.nazworth@ttu.edu) or [Austin.r.pace@ttu.edu](mailto:Austin.r.pace@ttu.edu).

## **TTU Library - 806.834.4765**

Contact: Krystal Baker [krystal.baker@ttu.edu](mailto:krystal.baker@ttu.edu)

Room Rental Information: <https://www.depts.ttu.edu/library/event-space/index.php>

As one of the most frequently used buildings on campus, the University Libraries space is seen as prime real estate for displaying exhibits and works as well as hosting events, conferences, and more. To support scholarly activities, the University Libraries open several spaces in the University Library and Southwest Collection / Special Collections Library (SWC/SCL) to the TTU community for events and exhibits. Space reservation follows the first come, first served principle with priority given to the Library mission. Time in advance is required by activity type.

## **TTU Library – ATLC 806.742.1650**

ATLC Main Page <http://www.depts.ttu.edu/itts/labs/atlc/>

Reserve a computing lab <http://www.depts.ttu.edu/itts/labs/reserve/>

The Advanced Technology Learning Center (ATLC) is Technology Support's main lab facility available to the TTU community. PC and Macintosh computers are available for use by any TTU student, faculty, or staff member with a valid eRaider username and password. Additional information is available on their website or by calling the number listed above.

## **United Supermarkets Arena (USA) 806.742.7362**

Event Website: <https://www.depts.ttu.edu/unitedsupermarketsarena/guestServices/facility/meetings.php>

City Bank Conference Center is great from private receptions, dinners and celebrations to departmental or corporate meetings, the City Bank Conference Center is the perfect place to showcase your special event. Competitively priced at \$100 per room per 4-hour event, or \$200 per room for the full day, each room can accommodate up to 90 seated guests or 120 for a standing reception. Join 2 or more of our 4 rooms for a capacity of up to 360 seated / 480 standing. PA system, microphone, podium, and WiFi available. Exclusive catering service is provided by Spectra Food Services. Club Red -Enjoy a beautiful vantage point of campus from a truly unique setting in the brand new Club Red. Located off the arena's east concourse, this premiere space offers great value for only \$750 for a 4-hour event, or \$1500 for the full day. Audio-visual services, including big screen projection systems, and WiFi available. Exclusive catering service provided by Spectra Food Services. The Arena Concourse provides a broad expanse of exhibit space for fairs, trade shows, conventions and exhibits. The concourse spans 81,017 square feet, and has played host to annual science fair competitions, career fairs, the FFA State Convention, and numerous additional activities. The full concourse is available to rent at \$1000 plus expenses. Partial concourse use is available at reduced rates.