

**FACILITIES ALLOCATION COUNCIL**  
**October 12, 2017 Meeting**  
**MINUTES**

**Present:**

Sean Childers  
Bradley Martin (Noel Sloan)  
Rob Stewart  
Kathleen Harris  
Sam Segran  
Kent Meredith  
John Zak (Brent Lindquist)  
Patricia Vitela (Brandon Hennington)  
Brenda Bullard  
Robert Meyer  
Joanie Clendenning

**Guests:**

Lou Ortiz (MVP)  
Zach Gilbert (Ops Div. Engineering)  
Janice Magness (Burkhart Ctr.)  
Alex Volland (Eagle Scout)  
David Small (Ops Div. Engineering)  
Jodie Ellis (Ops Div. Engineering)  
Brandon McCoy (Ops Div. Energy)

**Absent:**

Theresa Drewell

**MINUTES**

➤ **July 31, 2017 Meeting**

Motion to Approve: [Bradley Martin](#)

Seconded: [Dr. Zak](#)

**NEW BUSINESS**

➤ **Repair ADA Door Opener at CASNR (Funding \$5500.00) Brenda Bullard**

FAC Item Number: 20181002

To provide ADA access to the main office for CASNR and prevent individuals from having to travel around to the north entrance for access. ADA door opener to be installed at main south entrance.

Motion to Approve: [Sam Segran](#)

Seconded: [Robert Meyer](#)

➤ **ADA Student Stations (Funding \$2,398.16) Kate Haenchen**

FAC Item Number: 20181003

There are a few students who need furniture arranged for them each semester. This will help ODPa to better serve more students in more spaces until the Raider Room project continues to grow. The request is for 8 portable and removable ADA work stations.

[There was discussion by the Council to table this matter to consider lecture halls as well. Also, perhaps using lap desks. This should all be approved through Larry Phillippe.](#)

➤ **TTU Wall of Honor (Concept only) Lou Ortiz, Zach Gilbert**

FAC Item Number: 20181004

Military & Veterans programs (MVP) will honor six distinguished military service members who graduated or attended TTU with a Wall of Honor display in the Drane hallway adjacent to the program office. The Wall includes TTU heroes who have earned the Medal of Honor, the Congressional Space Medal of Honor, the Distinguished Flying Cross with Valor, the Navy Cross, and the Bronze Star. Three of the honorees were killed in combat and one perished on a space shuttle mission, Each service member's award citation or biography and photo will be highlighted.

**Motion to Approve: Kent Meredith**

**Seconded: Kathleen Harris**

➤ **Media and Communications Awning and Exterior Lighting (Concept only) Jodie Ellis**

FAC Item Number: 20181005

Install a canopy and exterior lighting at the north entrance adjacent to room 103 at Media and Communications. This entrance is used by staff who park in the small lot north of the entrance. The canopy would provide needed cover while unlocking/locking the door in the rain. Staff often come to work or leave when it is dark outside. Exterior lighting is needed to improve safety in the courtyard area.

**Motion to Approve: Kent Meredith**

**Seconded: Rob Stewart**

➤ **Emergency Procedures Posters (Funding only \$3,500) Patricia Vitela**

FAC Item Number: 20170703

EH&S brought the project to the FAC in July for concept approval and it was approved. This project is to install Emergency procedures posters in lecture halls around the university. The posters summarize for teaching faculty and students to expedite appropriate response. At this time ODP is requesting funds for generating the signs. Requesting \$3500 from FAC fund to transfer to existing Sign Budget Account.

**Motion to Approve: Bradley Martin**

**Seconded: Sam Segran**

➤ **Chemical Engineering Lab 105 Renovation Valero Signage (Concept Only) David Small**

FAC Item Number: 20181007

Requests approval of Valero donor sign to be located in corridor outside room 105 of Industrial, Manufacturing and Systems Engineering Building. Valero has generously provided funding (\$1million) for the renovation of Room 105.

**There was discussion by the Council to table this request and ask for a new presentation. Perhaps the Valero sign could be smaller. Perhaps the council needs to work on a "standard" for size with regard to donor signs.**

➤ **Architecture Lab Addition Name and Signage (Concept Only) Brenda Bullard**

FAC Item Number: 20181008

Name the addition to the Architecture building "F. Marie Hall Fabrication Shop: Install standard TTU signage on the exterior of the new addition.

**Motion to Approve: Sam Segran**

**Seconded: Dr. Zak**

## **HVAC EXCEPTIONS**

- Texas Tech Plaza - \$1,649.55

Motion to Approve: Sam Segran

Seconded: Bradley Martin

- COBA Einstein's - \$1,790

Motion to Approve: Rob Stewart

Seconded: Sam Segran

## **FINANCIAL UPDATE**

- 13B107-C20000-900 - \$1,271,934.55

## **ADDITIONAL DISCUSSION & COMMENTS**

- HIHIC Door and Window Graphics

- Eagle Scout's Planters at Burkhart Center

- Nominate a Dean to FAC

The council discussed the matter and decided that we should pursue a Dean from (1) Education (2) Business (3) VPA, in that order.

Motion to Approve: Sam Segran

Seconded: John Zak

- CIP/President's Forum List

## **ADJOURN**

- The next meeting is scheduled for November to catch up.

CIO's Conference Room #215

Motion to Approve: Sam Segran

Seconded: Robbie Meyer