



Space Allocation Committee Meeting Agenda | September 2014

Discussion

- Review OP
Information regarding the current OP progress was presented. The information will be distributed again once the next phase of reviews have been complete.
- Swing Space Budget Overview
*The total amount of swing space on campus (3,719 SF) leaves shows a deficit of -672 SF from target swing space we would like to maintain on campus (4,391 SF).
The SAC will also have a monetary budget to allocate funds to projects during FY2015.*
- Monetary Budget Overview
Discussion regarding who will be managing the funds was presented. Furthermore, the funds previously allocated to the ITHC Residence Hall move (\$45,000.00) is to be taken from this funding source.

New Business

Reese Building 0036

Requestor: Jennifer Adling Request Date: 7/31/2014 POR: N/A

Informational Presentation: TTU is leasing space for TOSM in this building. The lease is for server rack space and not traditional square footage. In the future, TTU will potentially see leases similar to this; however, this specific lease does not affect the gross square footage of TTU campus.

Reese Building 0460

Requestor: Sacco Request Date: 7/31/2014 POR: N/A

Informational Presentation: This building was previously shut down due to safety issues. Dean Sacco would like to use the building for research projects. The issues that caused the building to be shutdown were operational procedures and a lack of student supervision. Dean Sacco has not communicated what the space will be used for or who will occupy.

TTU Press

Requestor: Latisha Roberts Request Date: 6/13/2014 POR: No

Informational Presentation: The TTU Press is considering moving storage from Chicago and will require around 13,500 ASF of book storage with dust control. One office and a packing room would also be necessary. Space at Reese was viewed to see if the existing leases out there could accommodate the type of space needed; none of the spaces were optimal. Other options are currently being explored.

Economics Research Lab

Requestor: Rosie Carillo Request Date: 7/29/2014 POR: No

Approval Needed: *The Economics department needs a dedicated computer lab space with a capacity of 20 for a research project. Two options were presented in Holden Hall (00153 & 00233). Each room has a limited amount of scheduled activity that could be moved to another room with ease. Noel Sloan moved to move forward with these options by contacting the scheduling department about potentially moving the scheduled activity. Juan Munoz seconded.*



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Diploma Tube Storage

Requestor: Peggy Flores Request Date: 8/20/2014 POR: Yes

Approval Needed: *The coordinator for graduation needs a storage space for diploma tubes. She is planning on ordering 10,000; each box holds approximately 135 tubes. An option was presented for storing the boxes in the Administration basement (00009) following the relocation of the Worldwide eLearning department. During discussion, spaces were mentioned for potential permanent storage (University Library, Reese, and United Super Markets Arena). Noel Sloan moved to use the presented option as an immediate and temporary solution. Juan Munoz seconded.*

ITHC Residence Hall

Requestor: Shannon Cepica Request Date: 10/2012 POR: Yes

Approval Needed: *Additional office and storage space was requested as a part of the continued project to relocate Residence Hall Support from Chitwood to Drane Hall. The spaces presented in the Administrative Support Center (00109 and 00113) will help with the loss of storage space. Juan Munoz moved to allocate the presented rooms as storage space for ITHC Residence Hall. Noel Sloan seconded.*

VPA Accreditation

Requestor: Carol Edwards Request Date: N/A POR: No

Informational Presentation: The College of Visual and Performing Arts has a number of accreditation issues. They have requested additional space for set design and costume storage to meet the needs of their accreditation board. The following options were presented as potential solutions in the meeting:

Renovate Motor Pool and Identify Additional Storage Location

Reorganize Space Use in Art 3D Building

Renovate Weeks

Plan for VPA when space becomes available

As other options are being explored, Dr. Munoz suggested that additional and more specific details regarding the accreditation needs of the CVPA should be presented.

Old Business

Student Resolutions

Requestor: David Abercia Request Date: 5/21/2014 POR: Received

Informational Presentation: This request remains in the queue; it has been presented but not yet resolved.

Upward Bound

Requestor: Jesse Jalomo Request Date: 6/12/2014 POR: Received

Informational Presentation: This request remains in the queue; it has been presented but not yet resolved.

ASFR - Additional Office Request

Requestor: Janessa Wall Request Date: 7/14/2014 POR: Received

Informational Presentation: This request remains in the queue; it has been presented but not yet resolved.