



Space Allocation Committee Meeting Minutes | February 2015

Discussion

- OP 61.10 has been posted (<http://www.depts.ttu.edu/opmanual/OP61.10.pdf>)
- Swing Space Budget Overview
- Lab Space Evaluation Committee
- Tracking Acreage Assignments/Allocation Overview

New Business

College of Engineering/CASNR Acreage Approval

Requestor: Noel Sloan/Sean Childers

Request Date: 2/23/2015

POR: Yes

ODPA will begin tracking the land owned and leased by TTU similar to the Facilities Inventory. Allocations will be monitored, vetted and distributed as a product of this committee. Noel Sloan moved that the first allocation (20 acres by FBRI and 10 acres at 4th & Quaker) be allocated to CASNR – Plant & Soil Science for existing research. Juan Munoz seconded; the motion was adopted by the committee.

POR documents had not been received for all of the land; the committee is waiting for additional information from both departments. Item was tabled for additional information and discussion next month.

Plant & Soil Science Swing Space – Life Safety

Requestor: Operations

Request Date: 12/15/2014

POR: NA

To complete the Life Safety upgrades on both Plant & Soil Science and Goddard, additional space will be needed to displace employees temporarily. The Administration Building basement, suite 00007 was presented as a temporary solution; the space will resume as swing space following the completion of the life safety upgrade project. Juan Munoz moved to approve the temporary allocation of Administration Building basement, suite 00007 for the duration of the project. Noel Sloan seconded; the motion was adopted by the committee.

QEP – Quality Enhancement Program

Requestor: Provost/Media & Communication

Request Date: 2/12/2015

POR: NA

The QEP program was developed by the SACS Accreditation Committee, for FY2016. Three options were presented as potential solutions; options 1 and 3 were suggested as options to be presented to the department. Noel Sloan recommended that item be tabled until additional information from the Provost and Dean of Media & Communication can be gathered. The timeline for the project was discussed; the center will need to be available for beginning of Fall 2015.



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Application Development/Technology Support

Requestor: Mike Simmons/Jeff Barrington

Request Date: 1/26/2015

POR: Yes

Two options were presented as potential solutions for additional staff for these groups. Additional space in TTU Downtown Center is needed to support the merge of departments. Discussion regarding the development of swing space resulted in eliminating options that provided a surplus of space for departments. Noel Sloan moved to approve the option that included adding approx. 200 SF to the Application Development Allocation (rooms 0007K, 0007I) and adding approx. 575 SF to the Technology Support allocation (00209, 00209A), leaving the remainder of the 2nd Floor of TTU Downtown Center that will be vacated by ODP and rooms in Drane vacated by merging employees as swing space. Juan Munoz seconded; the motion was adopted by the committee.

Old Business

- HPCC Solutions
- Student Resolutions
- Upward Bound
- ASFR – Additional Office Request