

SPACE ALLOCATION COMMITTEE

Meeting Agenda | June 9, 2016

Committee Chair: Noel Sloan

Committee Members: David Dorsett, Juan Munoz, Rob Stewart

Facilitators: Sean Childers, Kate Haenchen, Brandon Hennington

Absent: Kent Meredith

Guest(s): *Heather Eaton, Registrar's Office*

I. Call to Order

a. Introduction of Guests

b. Approval of April Minutes

The first order of business was to accept the minutes from the April meeting. David Dorsett moved to approve the minutes as presented Noel Sloan seconded; the motion was adopted.

II. Group Discussion

a. Teaching Space Restrictions Protocol

Heather Eaton was invited to the meeting to discuss current space restrictions and how academic spaces are allocated to the departments. She highlighted that classrooms show as schedulable in the system even if there is a restriction, unless the space is completely restricted. If a space has a restriction and classes from another department, written approval is required from the department.

This discussion expressed a need to further clarify restrictions of space and attach to an OP.

b. English/Philosophy Space Use Change

The "restricted" space used by Psychology has been identified as space that could be used for other College of Arts and Science's needs. Potential options for adaptation and space use changes were presented to the committee. The SAC requested that these options be shared with Dean Lindquist.

c. Raider Room Selection (Presentation)

Potential candidates for Raider Rooms were presented for review and discussion. A review of the process for selection and projects strategies were presented.

III. Committee Resource Updates

a. SAC Dashboard

b. Space Model Budget Overview

c. Financial Budget Overview

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Banner Balance	\$ 389,696.15
Contingency	\$ 15,000.00
Total Budget	\$ 374,696.15
Encumbered	(\$25,830.20)
Available to Allocate Total	\$ 348,865.95

IV. Open/Pending Requests

- a. Pending Request Log
 - i. Center for Undergraduate Infrastructure Research and Education (CUIRE)
 - ii. TTU-ISD Office Space (Permanent Solution)
 - iii. HPCC Solutions – Data Center
 - iv. Student Resolutions
 - v. Graduate Student Center Alternate Location
 - vi. Southwest Collection Storage Location
- b. Tabled Request Log
 - i. Ombudsman (Provost)
- c. No POR
 - i. HPCC Office Space Request

V. New Business (Require Votes)

- a. Raider Room Selection (Vote)

The committee recommended that selections with recommendations from ODPa be sent for review and voted on digitally.

***Information has been circulated to the committee members and the details will be discussed in the June meeting.*

- b. Physics Student Office Space

Renovation plans have displaced 30 GPTI/TA students in the Physics department. Options were presented for a temporary solution that would allow for use during the summer months. A more permanent solution could be addressed at a later date. Two meeting rooms were recommended to the department with potential layouts for each in the April meeting. The department did not accept the solutions as feasible. The same options from the April were presented to the committee for review. Noel Sloan moved that the department use the previously allocated meetings rooms or utilize the COAS space in the English and Philosophy building that was discussed at the beginning of the meeting. Juan Munoz seconded; the motion was adopted.
- c. Free Market Institute

In the January 2016 meeting, Dr. Powell's request for the use of the Development Building for the Free Market Institute following the relocation of the Development Office to the System building was presented. The need for space begins in the fall term when new faculty will arrive. A few options were discussed in this month's meeting and concluded with the need for the

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Provost to assist in discussion with the Dean of RCOBA and request temporary use of space in the new addition to the RCOBA building to be complete this for the Fall 2016 term. The request was tabled at the request of Noel Sloan in order to gather more information from these discussions with the Dean of RCOBA.

d. IT Office Space

The Office of the CIO requested additional office space associated with compliance with the Texas Administrative Code 216. Space for 2 FTE Project Managers is needed. Noel Sloan moved to allocate 00007B and 00007D to the Office of the CIO. Juan Munoz seconded; the motion was adopted.

e. CIO Office Space Request

The Office of the CIO requested that additional adjacent space to their current allocation in the Administration building (00244) be renovated and segmented to create an additional office for existing staff. Noel Sloan moved to deny the present request due to the minimal amount of space available to allocate, however leaving the request active for consideration as space becomes available in the future. Juan Munoz seconded; the motion was adopted.

f. Athletics Acreage Request

An informational presentation of information regarding acreage near TTU-HSC, the American Cancer Center Hope Lodge, and some of the Athletics fields was discussed. Athletics would like to maintain and use a piece of land however more discussion to move the current stack lot will affect the outcome of discussion. Please refer to presentation materials for exact locations and details of the land.

VI. Adjournment

Next meeting is June 24, 2016.