

SPACE ALLOCATION COMMITTEE

Minutes | October 28, 2016

Committee Chair: Noel Sloan

Committee Members: David Dorsett, Kent Meredith, Juan Munoz, Rob Stewart

Facilitators: Sean Childers, Kate Haenchen, Brandon Hennington

All were present.

I. Call to Order

- a. Approval of Minutes

The first order of business was to accept the minutes from the August meeting. Kent Meredith moved to approve the minutes as presented Noel Sloan; the motion was adopted.

II. Committee Resource Updates

- a. SAC & SUE Dashboard

FY2016 were presented and shared in a new format. Discussion among committee members included the need to continue to share the information with Deans and other college representation.

- b. Space Model Budget Overview

- c. Financial Budget Overview

Banner Balance	\$ 635,597.57
Contingency	\$ 15,000.00
Total Budget	\$ 620,597.57
Encumbered	\$0.00
Available to Allocate Total	\$ 620,597.57

III. Open/Pending Requests

- a. Pending Request Log

- i. Center for Undergraduate Infrastructure Research and Education (CUIRE)
- ii. TTU-ISD Office Space (Permanent Solution)
- iii. HPCC Solutions – Data Center
- iv. Student Resolutions
- v. Graduate Student Center Alternate Location
- vi. Library Requests:
 1. TTU Press Additional Storage – Courtney Burkholder
 2. Additional Stacks Storage – Bella Gurlich
 3. Southwest Collection (Old Business) – Jenny Spurrier

- b. Tabled Request Log

- i. Ombudsman (Provost)
- ii. OLLI

- c. No POR

- i. eLearning Office Space

IV. Old Business

- a. System Backfill Project Updates

The first graphics were presented to the committee for review. Minor changes were recommended, and the document with those changes will be taken to the President for further review.

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- b. Physics Student Space (English/Philosophy?) – Zak
Pending response from Dean Lindquist.

V. New Business (Require Votes)

- a. AG Ed & Comm 206
Engineering Services forwarded a request that the College of Ag Sciences completed. The purpose of dividing the room into a classroom/observation area is to enhance the utilization of the room for both teaching and research purposes. The design will also facilitate focus group observation and will be utilized in research projects with focus group methodologies. Noel Sloan moved that the committee approve the change in space use. Rob Stewart seconded; the motion was adopted
- b. VPA Class Scheduling Priority
The College of VPA is requesting priority scheduling (not ownership) of two classrooms. Needs one 30-40, and one 50-60 seat rooms. This caused the committee to discuss the need for review of how schedule priority is granted. Operations was asked to contact the Registrar's office and further discuss.

VI. Adjournment

Holiday Meeting Schedule Discussion
Next meeting is December 9, 2016