

SPACE ALLOCATION COMMITTEE

Meeting Agenda | December 9, 2016

Committee Chair: Noel Sloan

Committee Members: David Dorsett, Kent Meredith, Rob Stewart

Facilitators: Sean Childers, Kate Haenchen, Brandon Hennington

Absent: Juan Munoz

I. Call to Order

- a. Approval of Minutes

The first order of business was to accept the minutes from the previous meeting. Rob Stewart moved to approve the minutes as presented Kent Meredith; the motion was adopted.

II. Committee Resource Updates

- a. SAC Dashboard

FY2016 were presented and shared in a new format. Discussion among committee members included the need to continue to share the information with Deans and other college representation. Few changes were seen since the last meeting.

- b. Space Model Budget Overview

Swing space is incredibly low; and more was allocated as a part of this meeting. The committee was made aware of the shortage and briefly discussed potential strategies for future need.

- c. Financial Budget Overview

Banner Balance	\$ 633,794.29
Contingency	\$ 15,000.00
Total Budget	\$ 618,794.29
Encumbered	\$0.00
Available to Allocate Total	\$ 618,794.29

III. Open/Pending Requests

- a. Pending Request Log

- i. Center for Undergraduate Infrastructure Research and Education (CUIRE)
- ii. TTU-ISD Office Space (Permanent Solution)
- iii. HPCC Solutions – Data Center
- iv. Student Resolutions
- v. Graduate Student Center Alternate Location
- vi. Library Additional Stacks Storage

- b. Tabled Request Log

- i. Ombudsman (Provost)

IV. Old Business

- a. Raider Room Summer Renovations

Decision was tabled to see progress of classroom renovations in alignment with the Presidential Forum projects. Additional discussion will occur in the January meeting.

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- b. System Backfill Project Updates
A tentative schedule for the renovation, moves and details associated with the TTUS office building.
- c. Physics Student Space Update
This request was addressed by the Facilities Allocation Council in their November meeting.
- d. TTU Press Additional Storage Update
Operations Division has implemented a temporary storage solution for TTU Press in Grantham.
- e. Southwest Collection Update
Operations Division has implemented a temporary storage solution for TTU Press in Grantham.

V. Discussion

- a. VPA Swing Space for Building Addition/Renovation
Topic was discussed with the committee. More details about the project will be brought to the committee to contribute to this discussion following the next Board of Regents meeting.
- b. CASNR Storage during Life Safety
Temporary storage was allocated for this project in a digital vote. However, due to limited responsiveness from the occupants, additional storage may be needed to complete the project. The committee was notified that additional digital votes may need to occur.
- c. VPA Schedule Priority For Classrooms
This discussion point was addressed in another agenda items. Please see VI.f for additional details.
- d. Scheduling Regions & Geography Review
Topic was discussed with the committee; this protocol has a large impact on the SUE score. More details about the review process and projections following a meeting with the President's office in the next weeks. The committee will be made aware of the numerous opportunities and proposed changes as they arise.

VI. New Business (Require Votes)

- a. English Philosophy Allocations – Psychology and VPA
Noel Sloan moved that the committee approve the change in space use. Rob Stewart seconded; the motion was adopted.
- b. TTU CIO Office Relocation Request
Decision was tabled; additional discussion will occur in alignment with the System Backfill projects.
- c. eLearning Space Requests
Decision was tabled; additional discussion will occur in alignment with the System Backfill projects.

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- d. OLLI Space Requests
An older request, discussion was raised about the use of some off-campus spaces in the TTU inventory that might work for the group. The SAC suggested starting with the Museum as a place for meetings.
- e. Human Science 281/244 Space Use Swap
The College of Human Sciences would like to “switch” the function of these two spaces in order to have the correct amount of seats where needed. Funding for the renovation and update of HUSC 00281B was requested from the FAC. \$ 25,000 and approved in November as a part of the CIP list allocations. Noel Sloan moved that the committee approve the change in space use. Kent Meredith seconded; the motion was adopted.
- f. English & Philosophy Space Use Change
The English department plans to renovate room 00308 like other rooms on that hallway that include increased technology, a conference space, and upping the capacity of the room. Rooms in this configuration have a higher utilization rate, therefore the English department predicts a higher utilization rate with this room. This will change the code from 110 Classroom to 210 Class lab. Rob Stewart moved that the committee approve the change in space use. David Dorsett seconded; the motion was adopted.
- g. President's Office Space Request
The Office of the President has created a new position and has requested a temporary location. Rob Stewart moved that the committee approve the allocation of Drane 00306. Kent Meredith seconded; the motion was adopted.
- h. Athletics and CASNR Acreage
Athletics has requested the use of a small triangle of land allocated to CASNR to complete the Rawls Golf Course Short Game area. Interim Dean Frazee has approved giving the land to the project. Noel Sloan moved that the committee approve the allocation of land, under the clause that the committee can revisit the allocation as needed. Rob Stewart seconded; the motion was adopted.

VII. Adjournment: Next meeting is January 27, 2017

VIII. Minutes Addition: Digital Vote Conducted December 16, 2017

- a. Landscape Architecture Swing Space
As a part of the life safety updates to the CASNR Annex, swing space will be needed for the occupants of the building. Administration 00007F and 00007E were requested for 3 faculty members. A digital vote was conducted; the motion was adopted unanimously.
- b. Natural Resource Management Contingency Swing Space
As a part of the life safety updates to the CASNR Annex, swing space will be needed for the occupants of the building. Physical Plant Suite 00108 was requested as contingency for displaced faculty and staff. A digital vote was conducted; the motion was adopted unanimously.
- c. CASNR Swing Space

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As a part of the life safety updates to the CASNR Annex, swing space will be needed for the occupants of the building. Drane 00312 was requested for one staff member. A digital vote was conducted; the motion was adopted unanimously.