

SPACE ALLOCATION COMMITTEE

Meeting Agenda | June 30, 2017

Committee Chair: Noel Sloan

Committee Members: David Dorsett, Kent Meredith, Rob Stewart, Paul Frazier

Facilitators: Sean Childers, Kate Haenchen, Brandon Hennington

I. Call to Order

- a. Approval of Minutes

The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Noel Sloan seconded; the motion was adopted.

II. Committee Resource Updates

- a. SAC Dashboard

This item was not addressed due to no updates.

- b. Budget Overview

Banner Balance	\$ 594,218.55
Contingency	\$ 15,000.00
Total Budget	\$ 579,218.55
Encumbered	(\$413,460.96)
Available to Allocate Total	\$ 165,757.59

III. Discussion/Informational

- a. System Backfill Project Updates

- i. Upcoming Moves

Updates to the schedule and potential dates for summer moves were presented. The committee will be updated as the schedules shift.

- ii. Storage Updates

Additional locations for storage were highlighted but not discussed.

IV. New Business (Require Votes)

- a. Building Allocation Updates

- i. Drane

1. Organization Allocations

2. ADA Details

Additional details and changed allocations were discussed in great length, however, more changes and questions were introduced. ODPa will return in the July meeting with additional options and details related to the suggestions and strategies proposed in this meeting.

- b. Funding:

- i. Math 115 – PF Funding

The department has requested that an alternate renovation take place than was requested in the President's Forum list. The department was asked to update their request in the CIP call out distributed by the FAC.

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- ii. eLearning Construction (Clarity on revisiting the request)
In the March meeting the committee approved a renovation cost of \$24,475.76. Noel moved to approve to fund the renovation so long as the department cover furniture and other aesthetic costs associated with the project. Since that time, it was discovered that there was a miscommunication in the quote process. This month, the department is requesting \$ 8,972.28 in additional funds. Noel Sloan moved to approve the additional funds. Kent Meredith seconded; the motion was adopted.
- iii. TTU Plaza 3rd and 4th Renovations
There was discussion on the matter but no decisions were made. The committee requested additional project information for potential justifications of costs and explanation of overall impact.
- c. Space Requests
 - i. VPR Space Request
An office was requested for a new staff member in the Office of the Vice President of Research to be used until the permanent allocation of space is available. Due to the limited amount of available swing space, two options were presented in Drane Hall. Noel Sloan moved to temporarily approve the allocation of Drane 00323 and 00325 until the permanent VPR space is available, assuming this space is appropriate for the users. Rob Stewart seconded; the motion was adopted.
 - ii. Provost Galyean Research Office
Additional office space for the Provost was requested to house his research endeavors. Dr. Stewart was unaware of the request and therefore requested additional information me shared to help find the most appropriate solution. Details were shared following the meeting.
- d. Space/Acreage Allocation
 - i. IR Temporary Location
Temporary space for IT during the Administration Life Safety project was proposed for the 2nd Floor of the East Administration Building. Noel Sloan moved to approve the temporary allocation. Rob Stewart seconded; the motion was adopted.
 - ii. Honors College Tiny House Project
Dean San Francisco has an idea for the Honors College houses creating tiny houses. The committee agreed that Operations will help to organize information to share with him to begin the vetting process for the idea.
- e. Teaching Space Use Change
 - i. Math 115 - Temporary Conference Room
Temporary use of Math 00115 as a conference room was discussed for the duration of the Life Safety project being conducted in the Math Sciences building. Rob Stewart moved to approve the temporary Space Use Change. David Dorsett seconded; the motion was adopted.
 - ii. Creative Movement Space Use Change

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The department of Theater and Dance have been working with Operations Division Engineering Services on renovations a classroom to support the additional of office space in the Creative Movement Studio. Rob Stewart moved to approve the temporary renovation and changes to the existing classroom capacity. David Dorsett seconded; the motion was adopted.

- f. Schedule Approval:
 - i. 5 Year Raider Room Construction Schedule
Proposed schedules for the Presidential Forum requested classroom renovations was shared with the committee. Recommendations from the committee including sharing this tentative schedule with departments in the coming Academic Council to notify departments of the coming changes, while also keeping in mind that the President reserves the right to alter the schedule as priorities are shifted. Noel Sloan moved to approve the schedule and presentation to Academic Council. Rob Stewart seconded; the motion was adopted.

V. Adjournment: Next meeting is July 28, 2017

Open/Pending Requests

- a. Pending Request Log
 - i. HPCC Solutions – Data Center
 - ii. Student Resolutions
 - iii. Graduate Student Center Alternate Location
 - iv. Library Additional Stacks Storage
 - v. Raider Room IT Support Staff Office
 - vi. Payroll & Tax Renovation and Furniture Funding
- b. Tabled Request Log
 - i. Ombudsman (Provost)
 - ii. Scheduling Regions & Geography Review

VI. Digital Votes

- a. Foreign Language/CMLL 00024 Raider Room Renovation Change
The department has requested that either (Option 1) a different room is selected for a fall renovation (Room 00001) or (Option 2) that the renovation for 00024 is delayed until next summer. The currently selected room is mostly used for American Sign Language classes and therefore has specific technology and needs for instructors that the department would like to work on with the project. The SAC approved \$150,000 for renovation for FL 00024 in February.
***A digital vote was sent 7/12/2017. The motion was approved with a unanimous vote to select an alternate room for the Raider Room Project Fall 2017 renovations.*
- b. CALUE Drane Move Carpet and Renovation Funding
In the last meeting space was allocated to CALUE on the second floor requesting space for meetings and group discussions. This request is for funding for carpet updates and the removal of a wall:
Carpet Replacement: \$9,271.94
Wall Removal: \$9,500.00
Total Cost Requested: \$18,771.94
***A digital vote was sent 7/12/2017. The motion was approved with a unanimous vote to approve wall renovation costs but NOT carpet renovation costs.*