Committee Chair: Noel Sloan
Committee Members: Kent Meredith, Carol Sumner, Joseph Heppert, Cathy Duran
Facilitators: Sean Childers, Brandon Hennington, Lissa Munoz
Absent: Rob Stewart, Michael Ballou, Mitzi Lauderdale

I. Call to Order  
   a. Introductions  
      *Introductions were made of guests and new committee members.*
   b. Approval of Minutes  
      *The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Noel Sloan seconded; the motion was adopted.*

II. New Business  
   a. Raider Rooms  
      i. SGA Charging Station Funding- Media & Communication (353/359)  
         *Student Government Association has requested charging options for personal devices locally placed or in rooms 353 and 359. After review during committee meeting, the charging station option will not be optimal. The committee recommended tabling the request for more information.*
   b. Space Requests:  
      i. Construction Funding: Administration 3rd Floor (ORC)  
         *The Office of Research Commercialization has requested funding for minor renovations of 3rd floor Administration building. The SAC elected to allocate $28,000 to this initiative. Noel Sloan moved to approve the funding request, Joseph Heppert seconded; the motion was adopted.*
      ii. Common Breakroom: Administration 3rd Floor  
         *Bradley Martin and Noel Sloan have requested a shared breakroom for Administration and Finance. ODPA recommends room 401C with minor to no renovation required. Cathy Duran moved to approve space allocation request, Noel Sloan seconded; the motion was adopted.*
      iii. Accounting Services: TTU Plaza  
         *Noel Sloan has requested additional space for Accounting Services preferably in Texas Tech Plaza to maintain the department’s existing location. ODPA presented 3 options; 1: suite 302 and suite 306, 1.2: suite 302, suite 306, and suite 301, 2: suite 401 with the exclusion of 401, 401B, 401C, 401E. After consideration, the committee recommended option 1.2. Noel Sloan moved to approve the space allocation request, Carol Sumner seconded; the motion was adopted.*
III. SAC Resource Updates
   a. SAC Dashboard
      *The dashboards were discussed briefly to highlight changes made and show trends for potential fall SUE scores*

   b. Budget Overview
      
      | Description            | Amount  |
      |------------------------|---------|
      | Banner Balance         | $153,641.50 |
      | Contingency            | $15,000.00 |
      | **Total Available Funds** | $138,641.50 |
      | Encumbered             | ($8,759.53) |
      | **Available to Allocate** | $129,881.97 |

   c. Teaching Space Sub-Committee
      *Details of the meeting were discussed, along with the Capacity change requests, The Registrar scheduling process, and proposed regions and priority scheduling discussion. The next TSSC meeting will discuss regions and priority scheduling strategies and Raider Room Software Licensing*

IV. Discussion/Informational
   a. System Backfill Project Updates
      i. Construction Updates
      
      *Administration*
      - Admin 233 (waiting on FMI)
      - Admin 367 (waiting on FMI)

      *TTU Plaza*
      - 1st Floor Human Sciences Clinic (Admin 367)

   1. Drane Hall
      *The project meeting to address cosmetic needs including: Windows in Doors, Flooring Upgrades, and Paint Upgrades. Continued planning for different kind of renovations in Drane highlighted the need for additional large scale projects that could be addressed while the occupancy of the building is low and before the building serves a larger population. These projects include: ADA Updates, Life Safety Updates, and Infrastructure (HVAC/Electrical/Data).*
b. Weeks Hall Updates
   i. Student Disability Services
   ii. Graduate Student Center
   iii. College of Human Sciences
   iv. Undergraduate Writing Center
   v. College of Arts & Sciences
   vi. Humanities Center
   vii. Swing Space
   viii. Army ROTC

c. Space Requests:
   i. VPA Office Request
      This request is based on temporary office space for Dr. Chansky and a new hire to the College of Visual Performing Arts. This is a proposed temporary solution until the completion of Charles Maedgen Theatre. ODPA will reach out to VPA for choice of offices in proposed options. Noel Sloan moved to approve the funding request, Carol Sumner seconded; the motion was adopted.

   ii. PFP Space Allocation
      This group was originally planned to be moved into the newly renovated Weeks building. Their research includes community engagement and therefore relocating them to another building is more advantageous. Discussion from Meeting with Dr. Dodd of Human Sciences verified new additional functions and future plans for program including community outreach. Proposed concerns include: Security, Accessibility, and Parking.

V. Adjournment: Next meeting is July 27, 2018

Open/Pending Requests
a. Pending Request Log
   i. HPCC Solutions – Data Center
   ii. Student Resolutions
   iii. Library Additional Stacks Storage
   iv. Raider Room IT Support Staff Office
   v. Payroll & Tax Renovation and Furniture Funding
   vi. Graduate Student Center Alternate Location Update
   vii. Academic Testing Center
   viii. AFROTC

b. Tabled Request Log
   i. Ombudsman (Provost)
   ii. Scheduling Regions & Geography Review
   iii. SOAR Meeting Room Allocations