Committee Chair: Noel Sloan

Committee Members: Michael Ballou, Cathy Duran, Joseph Heppert, Mitzi Lauderdale, Kent Meredith, Carol Sumner, Rob Stewart

Facilitators: Sean Childers, Brandon Hennington, Lissa Munoz

I. Call to Order
   a. Approval of Minutes
      The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Noel Sloan seconded; the motion was adopted.

II. New Business
   a. Space Requests:
      i. Drane
         1. STEM Core
            Jessica Spott requested additional space in Drane to accommodate one additional FTE. The SAC elected for STEM Core to accommodate this growth within their existing allocated space. Noel Sloan moved to approve the space request, Cathy Duran Seconded; the motion was adopted.

         2. UIL
            This topic was tabled until further notice.

         3. OnRamps
            Stephanie Hart requested additional space in Drane to accommodate three additional FTE. The SAC elected to provide Drane office 236 to meet this request and anticipated growth of the program. Noel Sloan moved to approve the space request, Cathy Duran Seconded; the motion was adopted.

         4. Women’s and Gender Studies
            ii. TTU Plaza
               1. Psychological Sciences
                  The SAC reviewed plans for the future design of a Psychology Clinic in TTU Plaza. The SAC had no concerns at this time.
2. OLLI
   The SAC reviewed plans for the future design of a flexible meeting space for OLLI in TTU Plaza. The SAC had no concerns at this time.

3. Swing Space/TTU K-12
   The SAC reviewed plans for the future design of Swing Space with potential permanent allocations in TTU Plaza. The SAC had no concerns at this time.

iii. Development Office
   All Development Office requests have been tabled until further notice.
   1. Outreach and Engagement
   2. CVPA
   3. TRUE
   4. TTU Press

iv. Holden Satellite offices
   ODPA proposed the use of Holden Hall suite 008 to provided satellite offices to CTS and SOAR to assist these groups with their respective functions in the building after consulting the allocation with Dean Lindquist. The SAC had no concerns at this time.

v. Graduate Center
   Dr. Kristi Gaines requested additional space in Weeks Hall to accommodate four additional FTE. The SAC elected for Graduate Center to accommodate this growth within their existing allocated space and can be reevaluated once construction is completed. Noel Sloan moved to approve the space request, Cathy Duran Seconded; the motion was adopted.

vi. VP Research, Physics
   This topic was tabled until further notice.

b. Funding Requests:
   i. Raider Room Signage.
      ODPA requested funding to support Raider Room signage in the amount of $3,125.10. The SAC elected to grant requested funding. Mitzi Lauderdale moved to approve the funding request, Cathy Duran Seconded; the motion was adopted.
III. **SAC Resource Updates**
   a. SAC Dashboard
   b. Budget Overview
      
      | Resource           | Amount   |
      |--------------------|----------|
      | Banner Balance     | $158,627.26 |
      | Contingency        | $15,000.00  |
      | Total Available Funds | $143,627.26 |
      | Holding/Encumbered | (300,000.00) |
      | Available to Allocate | $113,627.26 |
   c. Teaching Space Sub-Committee
      i. Delay Discussion

IV. **Discussion/Informational**
   a. SAC OP
      SAC OP61.10 updated to reflect new process for approval of all future Classrooms (110) through the SAC.
   b. Discovery Meetings with A&S Chairs – ASB
      Begging programming meetings for the Academic Sciences Building.
   c. HPCC
      Discussion of long-term allocation for HPCC.
   d. Title IX
      Kimberly Simon requested additional office space in the Student Union Building to accommodate two new FTE and additional program growth. Request was granted by Kent Meredith and space provided by Student Union Building leadership. The SAC had no concerns at this time.
   e. System Backfill Project Updates
      i. Holden Hall Backfill (SOAR Allocation)
      ii. Upcoming Moves
      iii. Construction Updates
         1. Texas Tech Plaza 1st Floor
            Review of design proposal.
         2. Drane Hall
            Planning of Phase Three; Third and 2nd floor life safety updated completed. Backfill of occupants completed providing space to Art and Sciences in Holden Hall.
   f. College Dashboard
      1. Delay Discussion

V. **Adjournment: Next meeting is TBD**