

SPACE ALLOCATION COMMITTEE

Meeting Agenda | August 30, 2019

<https://www.depts.ttu.edu/odpa/SAC/>

Committee Chair: Noel Sloan

Committee Members: Michael Ballou, Cathy Duran, Joseph Heppert, Mitzi Lauderdale, Kent Meredith, Carol Sumner, Rob Stewart

Facilitators: Sean Childers, Brandon Hennington, Lissa Munoz

I. Call to Order

a. Approval of Minutes

The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Noel Sloan seconded; the motion was adopted.

II. New Business

a. Space Requests:

i. Drane

1. STEM Core

Jessica Spott requested additional space in Drane to accommodate one additional FTE. The SAC elected for STEM Core to accommodate this growth within their existing allocated space. Noel Sloan moved to approve the space request, Cathy Duran Seconded; the motion was adopted.

2. UIL

This topic was tabled until further notice.

3. OnRamps

Stephanie Hart requested additional space in Drane to accommodate three additional FTE. The SAC elected to provide Drane office 236 to meet this request and anticipated growth of the program. Noel Sloan moved to approve the space request, Cathy Duran Seconded; the motion was adopted.

4. Women's and Gender Studies

ii. TTU Plaza

1. Psychological Sciences

The SAC reviewed plans for the future design of a Psychology Clinic in TTU Plaza. The SAC had no concerns at this time.

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2. OLLI
The SAC reviewed plans for the future design of a flexible meeting space for OLLI in TTU Plaza. The SAC had no concerns at this time.
 3. Swing Space/TTU K-12
The SAC reviewed plans for the future design of Swing Space with potential permanent allocations in TTU Plaza. The SAC had no concerns at this time.
 - iii. Development Office
All Development Office requests have been tabled until further notice.
 1. Outreach and Engagement
 2. CVPA
 3. TRUE
 4. TTU Press
 - iv. Holden Satellite offices
ODPA proposed the use of Holden Hall suite 008 to provided satellite offices to CTS and SOAR to assist these groups with their respective functions in the building after consulting the allocation with Dean Lindquist. The SAC had no concerns at this time.
 - v. Graduate Center
Dr. Kristi Gaines requested additional space in Weeks Hall to accommodate four additional FTE. The SAC elected for Graduate Center to accommodate this growth within their existing allocated space and can be reevaluated once construction is completed. Noel Sloan moved to approve the space request, Cathy Duran Seconded; the motion was adopted.
 - vi. VP Research, Physics
This topic was tabled until further notice.
- b. Funding Requests:
- i. Raider Room Signage.
ODPA requested funding to support Raider Room signage in the amount of \$3,125.10. The SAC elected to grant requested funding. Mitzi Lauderdale moved to approve the funding request, Cathy Duran Seconded; the motion was adopted.

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III. SAC Resource Updates

- a. SAC Dashboard
- b. Budget Overview

Banner Balance	\$ 158,627.26
Contingency	\$ 15,000.00
Total Available Funds	\$ 143,627.26
Holding/Encumbered	(\$30,000.00)
Available to Allocate	\$ 113,627.26

- c. Teaching Space Sub-Committee
 - i. Delay Discussion

IV. Discussion/Informational

- a. SAC OP
 - SAC OP61.10 updated to reflect new process for approval of all future Classrooms (110) through the SAC.*
- b. Discovery Meetings with A&S Chairs – ASB
 - Begging programming meetings for the Academic Sciences Building.*
- c. HPCC
 - Discussion of long-term allocation for HPCC.*
- d. Title IX
 - Kimberly Simon requested additional office space in the Student Union Building to accommodate two new FTE and additional program growth. Request was granted by Kent Meredith and space provided by Student Union Building leadership. The SAC had no concerns at this time.*
- e. System Backfill Project Updates
 - i. Holden Hall Backfill (SOAR Allocation)
 - ii. Upcoming Moves
 - iii. Construction Updates
 - 1. Texas Tech Plaza 1st Floor
 - Review of design proposal.*
 - 2. Drane Hall
 - Planning of Phase Three; Third and 2nd floor life safety updated completed. Backfill of occupants completed providing space to Art and Sciences in Holden Hall.*
- f. College Dashboard
 - 1. Delay Discussion

V. Adjournment: Next meeting is TBD

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