

SPACE ALLOCATION COMMITTEE

Meeting Agenda | February 28, 2020

<https://www.depts.ttu.edu/odpa/SAC/>

Committee Chair: Noel Sloan

Committee Members: Michael Ballou, Cathy Duran, Joseph Heppert, Mitzi Lauderdale, Kent Meredith, Carol Sumner, Rob Stewart, *Debbie Torrez present for Cathy Duran*

Facilitators: Sean Childers, Brandon Hennington, Emily Spaulding

Absent: Noel Sloan, Michael Ballou, Cathy Duran, Mitzi Lauderdale

I. Call to Order; 9:06AM

- a. Approval of Minutes
- II. *The first order of business was to accept the minutes from the previous meeting. Rob Stewart moved to approve the minutes as presented, Kent Meredith seconded; the motion was adopted.*

III. New Business

- a. Space Requests:
 - i. National Wind Institute
 1. *Anna Thomas requested additional space on the second floor of the NWI for projected growth. Joseph Heppert provided various details about the National Wind Institute team; they have new funding out of the Office of the VPR, there will be more grad assistance/post docs, and faculty with continued growth, space could potentially be given in stages, storage could be moved to basement instead of taking up usable office space, and focus on their immediate needs. Heppert also said the 8,973 ASF is not all office space. IMAPP has dissolved.*
 2. *The SAC elected to immediately allocate NWI rooms 201, 202, 202A, and 203 to the NWI team. Joseph Hepper moved to approve; Carol Sumner seconded; the motion was adopted.*
 - ii. CIO High Performance Computing Center
 1. *Jeff Barrington requested additional space in ESB I to be closer to data center; would like all staff to be in one location. Joseph Hepper provided details and feedback. Joseph Heppert would like to proceed with a meeting between himself, David Dorsett, and Planning & Administration to look at more suitable and appropriate long-term options. No motion/vote took place.*
 - iii. Accounting Services
 1. *Eric Fisher requested additional space for 3 new FTE; space on 3rd floor was previously planned for growth through the SAC. The SAC elected to immediately allocate TTU Plaza rooms 301, 301B, 303, and 303A. Carol Sumner moved to approve, Kent Meredith seconded; the motion was adopted.*

IV. SAC Resource Updates

- a. SAC Dashboard
- b. Budget Overview

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Beginning Budget	\$422,407.75
FY Transactions	(\$217,886.31)
Current Balance	\$204,521.44
Holding	(\$33,125.10)
Contingency	(\$15,000.00)
Available to Allocate	\$156,396.34

- c. Teaching Space Sub-Committee
 - i. Raider Room Review/Input

V. Discussion/Informational

- a. Project Updates
 - i. Upcoming Moves
 - 1. TTU Press
 - ii. Construction Updates
 - 1. Drane Hall
 - iii. Planning Updates
 - 1. Weeks Hall Relocations
 - 2. Weeks Hall Backfill
- b. College Dashboard
 - 1. Course Demand - Phase II Workgroup

VI. Adjournment: 9:36AM Next meeting is 3/27/2020