

SPACE ALLOCATION COMMITTEE

Meeting Agenda | January 22, 2021

<https://www.depts.ttu.edu/odpa/SAC/>

Committee Chair: Noel Sloan

Committee Members: Michael Ballou, Cathy Duran, Joseph Heppert, Mitzi Lauderdale, Kent Meredith, Carol Sumner, Rob Stewart

Facilitators: Sean Childers, Brandon Hennington, Lissa Munoz

Not in Attendance: Mitzi Lauderdale and Michael Ballou

I. Call to Order

a. Approval of Minutes

The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Joseph Heppert seconded; the motion was adopted.

II. Guest Speaker

a. University Programs & Student Success Space Request

Dr. Hughes presented information to the committee reviewing function and alignment of UPSS groups in Drane, future Division growth, and address specific needs of individual units.

III. New Business

a. University Programs & Student Success

i. SOAR

SOAR under UPSS proposed a separate request for a temporary office to support a faculty member for office hours only for Spring 2021. Noel Sloan moved to approve, Carol Sumner Seconded; the motion was adopted.

b. TTU Chess Program

i. Alternative Location

Pragmatism has requested to relocate TTU Press and create additional space for requesting program. ODPa proposed options of swing space in Drane and Weeks. Carol Sumner motioned to table this vote until additional information can be evaluated, Joseph Heppert Seconded; the motion was adopted.

c. Move FOP Funding Request

ODPA has requested \$23,400 to support anticipated relocations through FY21 and considerations for unanticipated relocations that may occur. Joseph Heppert moved to approve, Noel Sloan Seconded; the motion was adopted.

IV. SAC Resource Updates

a. SAC Dashboard

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b. Budget Overview

Banner Balance	\$ 347,168.06
Contingency	\$ 15,000.00
Total Available Funds	\$ 332,168.06
Holding/Encumbered	\$1,529.49
Available to Allocate	\$ 333,697.55

V. Discussion/Informational

- a. Operations Division Proactive Research Support – Research Faculty New Hire
ODPA has proposed a new process for addressing ways to identify potential space requirements, renovation, and construction requirements, and have research space ready when new faculty start as early as possible. The committee provided feedback in support of this initiative.
- b. Faculty Success Center
ODPA identified and arranged a partnership with TLPDC in Library 155 to save the additional allocation of space and better align functions.
- c. Single Occupancy Restrooms
 - i. New Construction/Renovation
FP&C and TTU Operations Division proposed the inclusion of single occupancy restrooms in new projects and large renovations and should be noted in supporting documentation.
- d. Follow-Up Items
 - i. CASP MOU
 - ii. Maedgen Storage
 - iii. Development Office
 - iv. Biology Raider Rooms
- e. Project Updates
 - i. Construction Updates
 - ii. Relocation Updates
 1. Weeks

VI. Adjournment: Next meeting February 26th, 2021, Postponed.