I. Call to Order
   a. Approval of Minutes
      The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Joseph Heppert seconded; the motion was adopted.

II. Guest Speaker
   a. University Programs & Student Success Space Request
      Dr. Hughes presented information to the committee reviewing function and alignment of UPSS groups in Drane, future Division growth, and address specific needs of individual units.

III. New Business
   a. University Programs & Student Success
      i. SOAR
         SOAR under UPSS proposed a separate request for a temporary office to support a faculty member for office hours only for Spring 2021. Noel Sloan moved to approve, Carol Sumner Seconded; the motion was adopted.
   b. TTU Chess Program
      i. Alternative Location
         Pragmatism has requested to relocate TTU Press and create additional space for requesting program. ODPA proposed options of swing space in Drane and Weeks. Carol Sumner motioned to table this vote until additional information can be evaluated, Joseph Heppert Seconded; the motion was adopted.
   c. Move FOP Funding Request
      ODPA has requested $23,400 to support anticipated relocations through FY21 and considerations for unanticipated relocations that may occur. Joseph Heppert moved to approve, Noel Sloan Seconded; the motion was adopted.

IV. SAC Resource Updates
   a. SAC Dashboard
b. Budget Overview

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Banner Balance</td>
<td>347,168.06</td>
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<tr>
<td>Contingency</td>
<td>15,000.00</td>
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<tr>
<td>Total Available Funds</td>
<td>332,168.06</td>
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<tr>
<td>Holding/Encumbered</td>
<td>1,529.49</td>
</tr>
<tr>
<td>Available to Allocate</td>
<td>333,697.55</td>
</tr>
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</table>

V. Discussion/Informational

a. Operations Division Proactive Research Support – Research Faculty New Hire

*ODPA has proposed a new process for addressing ways to identify potential space requirements, renovation, and construction requirements, and have research space ready when new faculty start as early as possible. The committee provided feedback in support of this initiative.*

b. Faculty Success Center

*ODPA identified and arranged a partnership with TLPDC in Library 155 to save the additional allocation of space and better align functions.*

c. Single Occupancy Restrooms

   i. New Construction/Renovation

   *FP&C and TTU Operations Division proposed the inclusion of single occupancy restrooms in new projects and large renovations and should be noted in supporting documentation.*

d. Follow-Up Items

   i. CASP MOU
   ii. Maedgen Storage
   iii. Development Office
   iv. Biology Raider Rooms

e. Project Updates

   i. Construction Updates
   ii. Relocation Updates
      1. Weeks

VI. Adjournment: Next meeting February 26th, 2021, Postponed.