

SPACE ALLOCATION COMMITTEE

Meeting Agenda | May 6, 2021

<https://www.depts.ttu.edu/odpa/SAC/>

Committee Chair: Noel Sloan

Committee Members: Michael Ballou, Cathy Duran, Joseph Heppert, Mitzi Lauderdale, Kent Meredith, Carol Sumner, Rob Stewart

Facilitators: Sean Childers, Brandon Hennington, Lissa Munoz

I. Call to Order

a. Approval of Minutes

The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Rob Stuart seconded; the motion was adopted.

II. New Business

a. Student Disability Services

i. Weeks Request Follow-up

ODPA provided previous April SAC recommendations back to Student Disability Services and alternative space options for Weeks First Floor. ODPa presented details that SDS for TECHniques Center agreed to the recommendations and requesting formal approval of design and allocation. Coral Sumner moved to approve the request; Cathy Duran seconded; the motion was adopted.

b. Administration Building Basement Graduate School Temporary Use

Graduate Student Center has requested temporary space for storage after their permanent relocation to Weeks until alternative storage space can be identified. Committee members voiced several concerns about ADA access to the space and other considerations related to space in Weeks Hall. The Committee has requested ODPa to gather additional information before the request will be considered. This request has been tabled.

c. Biology LH100 - Electronic Access

Biology has requested room LH100 be converted to a Raider Room. ODPa has recommended a phased approach if the original request is approved: AV in its current state be funded and supported by the SAC in the amount of \$27,198.85 as phase I, install CS Gold Locks as phase II, and complete a renovation is phase III. After consideration of whole request and phased approach Rob Stewart moved for all initiatives, Carol Sumner Seconded; the motion was adopted.

III. SAC Resource Updates

a. SAC Dashboard

b. Budget Overview

Banner Balance	\$ 323,949.72
Contingency	\$ 15,000.00
Total Available Funds	\$ 308,949.72
Holding/Encumbered	(\$220,540.65)
Available to Allocate	\$ 88,409.07

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IV. Discussion/Informational

a. SAC OP 61.10 – FORM F Updates

The Committee elected to review this document and updates during the next SAC meeting to convene on time. This discussion was tabled.

b. Project Updates

- i. Construction Updates
 - 1. Drane Restrooms
- ii. Relocation Updates
 - 1. N/A

V. Adjournment: Next meeting TBD