I. Call to Order
   a. Approval of Minutes
      The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Rob Stuart seconded; the motion was adopted.

II. New Business
   a. Chemistry/Telecommunications Space Transfer
      i. MOU Routing
         ODPA presented a transfer of space request from Telecommunications, approved by Sam Segran on 5/27/2021, with coordination and approval from Dr. Mechref, on behalf of Chemistry on 5/27/2021 for rooms 006, 00131, 00203, and 00230. Rob Stewart moved to approve the request; Carol Sumner seconded; the motion was adopted.

   b. Raider Room Furniture Repair Funding Request
      i. ODPA is requesting funding for repairs for Raider Room furniture. Tabled until specific quotes can be provided to the Committee.

   c. TLPDC Swing Space Request – Library Construction
      ODPA is requesting temporary use of Drane 00201, 00202, and 00203 by TLPDC Staff while Library 0155 is renovated. Noel Sloan moved to approve the request; Joseph Heppert seconded; the motion was adopted.

III. SAC Resource Updates
   a. SAC Dashboard
   b. Budget Overview
      | Description               | Amount     |
      |---------------------------|------------|
      | Banner Balance            | $323,949.72|
      | Contingency               | $15,000.00 |
      | Total Available Funds     | $308,949.72|
      | Holding/Encumbered        | $(256,403.59)|
      | Available to Allocte      | $52,546.13 |

IV. Discussion/Informational
   a. Space Management Usage Guide Updates
      The Committee elected to review this document and updates during the next SAC meeting once the group has had additional time to review. This discussion was tabled.
b. SAC Schedule
   *ODPA will coordinate to return to the Committee meeting to the last Friday of every month as a face-to-face with a distance option. The Committee had no alternative feedback at this time.*

c. Project Updates
   i. Construction Updates
      1. Drane Restrooms
   ii. Relocation Updates
      1. N/A

V. Adjournment: Next meeting TBD