

SPACE ALLOCATION COMMITTEE

Meeting Agenda | August 17, 2021

<https://www.depts.ttu.edu/odpa/SAC/>

Committee Chair: Noel Sloan

Committee Members: Michael Ballou, Cathy Duran, Joseph Heppert, Mitzi Lauderdale, Kent Meredith, Carol Sumner, Rob Stewart

Facilitators: Sean Childers, Brandon Hennington, Lissa Munoz

Absent: Michael Ballou

I. Call to Order

a. Approval of Minutes

The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Rob Stuart seconded; the motion was adopted.

II. New Business

a. NWI/Wind Energy Synchronous Classroom/Technology Lab

Dr. Suhas Pol, Interim Director of Wind Energy and Ana Thomas, Senior Director of National Wind Institute presented a proposal for a synchronous teaching space to support specialized instruction. The SAC concluded that more information was needed before a formal voted could be provided. The request was tabled.

b. TTU K12 Drane Temporary Office Space

Dr. Justin Louder has requested additional office spaces on behalf of TTU K-12 for the program as state ISD. ODPa proposed offices 00232 and 00230 in Drane Hall. Rob Stewart moved to approve the request; Cathy Duran seconded; the motion was adopted.

c. Registrar Offsite Storage Location

Office of the Registrar has requested a new location to move document storage from the basement of West Hall. ODPa proposed 0004B in TTYU plaza for this purpose. Joseph Heppert moved to approve the request; Rob Stewart seconded; the motion was adopted.

d. Education 302/303 Teaching Space Use Change

College of Education has request to convert (110) classrooms 302 and 303 to (310) office space. Rob Stewart moved to approve the request; Joseph Heppert seconded; the motion was adopted.

e. Technology Support TTU Downtown Center Office Space

Technology Support has request additional office space to support a new FTE hire. Cathy Duran moved to approve the request; Rob Stewart seconded; the motion was adopted.

f. Graduate Writing Center Temporary Office Space

The Graduate Writing Center has requested additional space in Weeks Hall to support their program. The Committee has elected to table until additional justification can be provided.

SPACE ALLOCATION COMMITTEE

Meeting Agenda | August 17, 2021

<https://www.depts.ttu.edu/odpa/SAC/>

III. SAC Resource Updates

- a. SAC Dashboard
- b. Budget Overview

Banner Balance	\$ 323,949.72
Contingency	\$ 15,000.00
Total Available Funds	\$ 308,949.72
Holding/Encumbered	(\$256,403.59)
Available to Allocate	\$ 52,546.13

c.

IV. Discussion/Informational

- a. Space Management Usage Guide Updates
The Committee had no additional feedback and documents will be formally updated with changes.
- b. High Performance Computing Center Options
ODPA has brought to the attention of the SAC the outstanding request of HPCC and requested feedback for moving forward.
- c. Project Updates
 - i. Construction Updates
 - 1. Drane Restrooms
 - ii. Relocation Updates
 - 1. N/A

V. Adjournment: Next meeting September 27th, 2021