

# SPACE ALLOCATION COMMITTEE

Meeting Agenda | September 28, 2021

<https://www.depts.ttu.edu/odpa/SAC/>

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**Committee Chair:** Noel Sloan

**Committee Members:** Michael Ballou, Cathy Duran, Joseph Heppert, Mitzi Lauderdale, Kent Meredith, Carol Sumner, Rob Stewart

**Facilitators:** Sean Childers, Brandon Hennington, Lissa Munoz

**Absent:** Michael Ballou

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## I. Call to Order

### a. Approval of Minutes

*The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Carol Sumner seconded; the motion was adopted.*

## II. New Business

### a. Psychological Sciences/Music MOU

*The SAC has reviewed the signed MOU by Interim Dean, Michael San Francisco and Interim Dean, Genevieve Durham DeCesaro. The College of Arts and Sciences has named a permanent Dean, Brian Still, whom the SAC would like to review the MOU before providing approval.*

## III. SAC Resource Updates

### a. SAC Dashboard

### b. Budget Overview

Banner Balance	\$ 845,069.02
Contingency	\$ 15,000.00
<b>Total Available Funds</b>	<b>\$ 830,069.02</b>
Holding/Encumbered	\$0.00
<b>Available to Allocate</b>	<b>\$ 830,069.02</b>

## IV. Discussion/Informational

### a. LSAMP and STEM CORE

#### i. New Program

*LSAMP and STEM Core have partnered under the NSF program whose objective is improving participation and retention of underrepresented minority (URM) students in science, technology, engineering, and mathematics (STEM) majors. The Committee reviewed this as general information until further actions are required.*

### b. Student Group Requests

#### i. Routing Process

*A student group request routed to ODPA triggered the need to reestablish routing for addressing student group requests that ask for dedicated space on campus.*

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- c. Request Validation
  - i. Determine and track request without justifiable need  
*ODPA presented the process and proposal for SAC handling of requests that do not have a justifiable space need.*
- d. Swing Space Hold  
*ODPA presented scope of current strategic space related projects and the swing space options that could support them.*
- e. Project Updates
  - i. Construction Updates
    - 1. Drane Restrooms
  - ii. Relocation Updates
    - 1. N/A

**V. Adjournment: Next meeting October 26<sup>th</sup>, 2021**