

SPACE ALLOCATION COMMITTEE

Meeting Agenda | January 25, 2022

<https://www.depts.ttu.edu/odpa/SAC/>

Committee Chair: Noel Sloan

Committee Members: Michael Ballou, Cathy Duran, Joseph Heppert, Mitzi Lauderdale, Kent Meredith, Carol Sumner, Rob Stewart

Facilitators: Sean Childers, Lissa Munoz, Emily Spaulding

I. Call to Order

a. Approval of Minutes

The first order of business was to accept the minutes from the previous meeting. Kent Meredith moved to approve the minutes as presented, Rob Stewart seconded; the motion was adopted.

II. New Business

a. University Outreach and Engagement Space Request

University Outreach and Engagement requested an additional office to accommodate a faculty fellow who started this spring. The committee asked this request to be tabled until additional information regarding an existing office could be provided. ODPa reached out to the group, and they have since retracted this request.

b. Kinesiology & Sports Management Space Use Change Request

Kinesiology & Sports Management is planning a renovation project and planning to convert Kinesiology & Sports Management room 00109 into Research space. Dr. Stewart moved to approve; Mitzi Lauderdale seconded; the motion was adopted.

III. SAC Resource Updates

a. SAC Dashboard

b. Budget Overview

IV. Discussion/Informational

a. Data Management Division Upcoming Space Request

ODPA wanted to make the committee aware of an upcoming space request for the Data Management Division. The committee provided valuable feedback based on the details of the request. Since this discussion, a decision was made via digital vote, March 1st, 2022, in favor by majority vote.

b. Institutional Advancement Upcoming Space Request

c. SBDC Abilene

i. Current Lease Agreement on Hold

ODPA provided an update that the current lease agreement being pursued by SBDC Abilene is on hold and are planning on exploring alternative options.

d. TrUE Space Request

i. Follow Up

TrUE, in addition to their recent space request, is asking for basement storage space to alleviate space constraints within their office footprint as there is no immediate option for additional office

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space allocations in Drane. Dr. Duran moved to approve; Dr. Sumner seconded; the motion was adopted.

e. AFROTC Summer Staging/Storage Request

i. Update

ODPA provided an update the AFROTC has vacated NWI 00003A in November of 2021 and was originally granted by the SAC as temporary Storage in June of 2021.

f. Technology Support

i. Update

ODPA provided an updated that the recent allocation of swing space to this group in TTU Downtown Center will no longer be needed and this groups has since retracted this request.

g. Project Updates

i. Construction Updates

1. Drane Restrooms

ii. Relocation Updates

1. Title IX

2. Student Financial Aid

V. Adjournment: Next meeting March 22nd, 2022

Kent Meredith motioned to adjourn; the motion was collectively adopted.