

SPACE ALLOCATION COMMITTEE

Meeting Agenda | August 18, 2022

<https://www.depts.ttu.edu/odpa/SAC/>

Committee Chair: Noel Sloan

Committee Members: Michael Ballou, Joseph Heppert, Mitzi Lauderdale, Kent Meredith, Carol Sumner, Todd Chambers, Mayukh Dass

Facilitators: Sean Childers, Lissa Munoz, Emily Spaulding

Absent: Michael Ballou

I. Call to Order

- a. Approval of Minutes

II. New Business

- a. Office of the Provost Space Request

- i. Drane 221 and 217 trade

ODPA proposed a space trade on behalf of the Office of the provost between office 217 and conference room 221 to support the realignment of staff. Noel Sloan motioned to approve; Kent Meredith seconded; the motion carried.

- b. SAC Funding and Process Request

- i. ODPDA

ODPA is requesting funding to support Raider Room technology lifecycle, Raider Room annual maintenance, and campus moves and relocations. Noel Sloan motioned to table the request until; Joseph Heppert seconded; the motion carried.

- c. TTU K-12 Space Request

- i. TTU Plaza Basement

TTU K-12 have requested space to relocate TTU k-12 from Drane to TTU Plaza. OPDA presented an option to allocate rooms 05, 06, 07, 07A, 08, and 09. Noel Sloan motioned to approve; Todd Chambers seconded; the motion carried.

- d. Office of Advancement

- i. Admin Basement

Additional space on the 2nd floor of the Administration Building was provided to the Office of Advancement (O&A) to support FTE growth. OPDA provided the options to either allow O&A to retain the offices in the basement and the additional allocation or request the O&A consolidate all FTE to the space allocation on the 2nd floor and the basement space would become available for future allocations. The SAC recommended the request be tabled until ODPDA can gain additional information for O&A needs.

III. SAC Resource Updates

- a. SAC Dashboard
- b. Budget Overview

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IV. Discussion/Informational

- a. Outreach and Engagement
 - i. Space Request Update
ODPA provided feedback of consolidation of Outreach and Engagement on Drane 3rd floor.
- b. SUB
 - i. Space Realignment Update
ODPA provided information regarding the overall realignment strategy for the SUB.
- c. LGBTQIA Space Request – Upcoming or Digital Vote
 - i. Drane
 - ii. Weeks Hall Temporary
- d. TSSC
 - i. Mediasite: Lecture Capture update
ODPA provided continued feedback from TSSC meeting related to Mediasite. Mitzi Lauderdale provided feedback on pedagogical perspective and Mayukh Dass spoke to RCOBA's use of Mediasite.
 - ii. Crestron Fusion System
- e. Student Basic Needs Center Space Request - Upcoming or Digital Vote
 - i. Drane
- f. Project Updates
 - i. Construction Updates – Campus Impacts
 - 1. Hemmle Hall and SUB agreement
 - 2. LH100 Raider Room
 - ii. Relocation Updates

V. Adjournment: Next meeting September 29th, 2022