

SPACE ALLOCATION COMMITTEE

Meeting Agenda | December 1, 2022

<https://www.depts.ttu.edu/odpa/SAC/>

Committee Chair: Noel Sloan

Committee Members: Michael Ballou, Joseph Heppert, Mitzi Lauderdale, Carol Sumner,
Todd Chambers, Mayukh Dass, Matt Gregory

Facilitators: Sean Childers, Lissa Munoz, Emily Spaulding

Absent: Michael Ballou

I. Guest Speaker

- a. Dr. Brian Still | Interim Vice Provost

Dr. Still provided details of proposed lease for the DFW area. The facility is located near the airport, move-in ready, and lease terms to be finalized. This will be a phased approach for plans to grow into the 27,000 SF space. There is academic dean support from several TTU colleges and there will be now community college partner.

- b. Dr. Kathy Austin | Assoc. Vice President - Information Technology and CIO

Dr. Austin presented additional details regarding Mediasite and implementation in the Raider Rooms where this technology does not already exist. Through the Office of the CIO, the contract was negotiated to reduce maintenance fees and a competitive trade in process.

II. Call to Order

- a. Approval of Minutes

The first order of business was to accept the minutes from the previous meeting. Mayukh Dass moved to approve the minutes as presented, Todd Chambers seconded; the motion was adopted.

III. New Business

- a. Propose DFW Regional Site Space

- i. Lease Request

The Committee discussed the potential impact of the addition of space and elected to continue forward with this lease agreement. Noel Sloan moved to approve; Todd Chambers seconded; the motion was adopted.

- b. Mediasite

- i. TSSC Vote

The Committee discussed the long-term commitment of supporting this initiative. They elected to evaluate Mediasite in Raider Rooms where the technology does not already exist on a case-by-case basis. Noel Sloan motioned to approve; Carol Sumner seconded; the motion was adopted.

- c. Graduate School Space Request

- i. Weeks Hall

This initiative was postponed for review.

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- d. DDEI Space request
 - i. LGBTQIA and New FTE
ODPA presented a proposal for LGBTQIA to be allocated space in first floor Drane. Noel Sloan motioned to approve; Mitzi Lauderdale; seconded; the motion was adopted.
 - ii. HSI Director
ODPA proposed an option for use of an office in the first floor Administration Building. The committee elected for this to be temporary until other options could be explored. Noel Sloan motioned to approve; Mitzi Lauderdale seconded; the motion was adopted.
- e. Administration Basement
 - i. eLearning Marketing
 - ii. Office of Advancement
ODPA presented options for the previous groups to be allocated office space in the Administration Building basement. The committee discussed slight options for change but agreed to the proposal. Noel Sloan motioned to approve; Mitzi Lauderdale seconded; the motion was adopted.

IV. SAC Resource Update

- b. SAC Dashboard
- c. Budget Overview

Banner Balance	\$ 750,000.00
Contingency	\$ 15,000.00
Total Available Funds	\$ 735,000.00
Holding/Encumbered	\$0.00
Available to Allocate	\$ 735,000.00

V. Discussion

- f. KTTZ/TTU KCOS
 - i. El Paso Lease Agreement
Updated provide of the continuation of this lease agreement process.
- g. Holden Hall Transition
 - i. Office of Advancement
 - ii. WCoE Student Success Center
Project updated provided by ODP.
- h. Project Updates
 - i. Construction Updates
 - ii. Relocation Updates
- i. *Project updated provided by ODP.*

VI. Adjournment: Next meeting January 26th, 2022