

Distance Learning Executive Committee  
Agenda  
January 22, 2008

Approval of minutes of November 19, 2007

Reports from Working Groups

1. Faculty Handbook and DL Website—Moskos

2008-2009 Off-campus and Electronic Instruction Institutional Plan—Paton

ODE Transition to College - Hickerson

1. Creation of a committee/task force to develop standardized faculty incentives for distributed learning (to be effective Sept 1, 2008)
2. Distributed Education Global Fee and distributed education revenue sharing formula (80/20)

IT updates – Austin

1. Update of distance learning portal information
2. Update on Higher Ed Computer Store; web site catalog for distance learners *HigherEd*
3. Update on Luminis Portal Phase I
4. TechMail Redirection
5. Status of ITV Room Upgrades and Replacements (brief)
6. Update on the Distance Learning Online Resources Committee progress

Other

Distance Learning Executive Committee  
November 19, 2007  
Provost's Conference Room ADM 104

**Attendees:** Stephanie Anderson, Kathy Austin, Matt Baker, Fred Hartmeister, Bob Hickerson, Lynn Huffman, Jon Hufford, Michele Moskos, Carla Myers, Valerie Paton, Sam Segran, Rosslyn Smith, Rob Stewart, Vicki West, and Jeff Woldstad.

**Absent:** Joe Claudet

**Minutes:** Dr. Rosslyn Smith asked everyone take a moment and review the minutes from the October 15, 2007 meeting. She noted that the members should send her any changes or corrections.

**Working Group Updates -**

**Faulty Handbook and DL Website:** Michele Moskos reported the faculty handbook has been completed and in the queue waiting for upload to the distance learning website. Michele provided a demonstration of the distance learning website for the committee.

**Process and Procedures:** Dr. Valerie Paton provided copies of the Process and Procedures working group's worksheet and explained that many items had been completed and removed and new items added as needed. The working group members keep in contact through emails. The committee concluded that individual names should be replaced with responsible areas on the worksheet, due to staff reassignments.

**IT Updates:**

**Update on Online Course Design and Support committee** – Dr. Kathy Austin reported the design committee is scheduled to meet and discuss faculty needs and will report updates.

**Portal information for distance learners** – Kathy proposed that she and Michele meet to develop a content channel targeting distance learners. She and Michele will present the proposed channel to the group soon. Dr. Austin encouraged the group to send her any input and noted that she had not received any recommendations to date.

**Blended/Hybrid update:** Dr. Paton had copies of an email sent from Kay Dowdy to TechSIS Advisement/Scheduling administrators, outlining the necessity of correctly coding Blended/Hybrid courses in TechSIS to help accurately measure enrollment activity. The TechSIS Screen 12b coding for on-campus blended/hybrid course sections is: Location – Lubbock and Instructional Mode – 9 multi-modal.

**Core Competency Teams  
Coordinators and Staff Members  
1/22/08**

**Communications**

*Coordinator* - Sam Dragga, Professor and Department Chairperson, English, College of Arts and Sciences

*Staff Support* - Sandra Marquez-Hall, Unit Manager, Planning & Assessment, Student Affairs

**Mathematics**

*Coordinator* - Lawrence Schovanec, Professor and Department Chairperson, Mathematics and Statistics, College of Arts and Sciences

*Staff Support* - TBA

**Natural Sciences**

*Coordinator* - John Zak, Professor and Department Chairperson, Biological Sciences, Coordinator, Natural Sciences, College of Arts and Sciences

*Staff Support* - TBA

**Humanities**

*Coordinator* – Mary Jane Hurst, Professor, English, College of Arts and Sciences; Faculty Assistant to the President

*Staff Support* – Rebecca Owens, Managing Director, Program for Academic Support Services

**Visual and Performing Arts**

*Coordinator* - Robert Henry, Professor and Dean, Visual and Performing Arts

*Staff Support* - TBA

**Multicultural**

*Coordinator* - Arturo Olivarez, Professor of Educational Psychology and Leadership, College of Education

*Staff Support* – Valerie Paton

**Technology and Applied Science**

*Coordinator* - Gary Elbow, Associate Academic Dean, Honors College

*Staff Support* - Kathy Austin, Assistant Vice President, Office of the CIO

**Social and Behavioral Sciences**

*Coordinator* – Jeff Williams, Professor and Chairperson, SASW

*Staff Support* - Andrea McCourt, Instructor, Human Development and Family Studies

**Foreign Languages**

*Coordinator* - Greta Gorsuch, Associate Professor, Classical and Modern Languages and Literature

*Staff Support* - Kari Wood, Unit Coordinator, TLTC

**Texas Tech University**  
**2008-09 Consolidated Plan for Distance and Off-Campus Instruction**  
**for Higher Education Regional Council and Area Institutional Notifications**  
**(1.22.08)**

**50% or more Electronic Delivery**

Undergraduate Degree Programs

- Bachelor of General Studies (delivered in Web- and print-based formats)
- B.S. Horticulture (blended delivery including Web, IVC, and face-to-face)

Graduate Certificate Programs and Certificate Preparation Programs

- Gerontology (Web-based with Great Plains Interactive Distance Alliance)
- K-12 Superintendent Preparation (blended delivery including Web and IVC, currently only to three sites: TTU at Fredericksburg, TTU at Highland Lakes, TTU Center at Junction)
- Certificate in Dual Sensory Impairment (Web-based)
- Certificate in Autism (Web-based)
- Deaf Education (Texas State Board for Educator Certification)
- Educational Diagnostician (Texas State Board for Educator Certification)
- Generic Special Education (Texas State Board for Educator Certification)
- Orientation and Mobility (National Certification in O&M through AER)
- Visual Impairment (Texas State Board for Educator Certification)

Master's Degree Programs

- Master of Agriculture (blended delivery including Web, IVC, and face-to-face)
- Master of Arts in Technical Communication (Web-based)
- Master of Education in Instructional Technology (Web-based)
- Master of Education in Special Education (Web-based)
  - Deaf Education
  - Dual Sensory Impairment
  - Generic Special Education (Supplemental Certification)
  - Visually Impairment (Supplemental Certification)
  - Educational Diagnostician (Professional Standards Certificate)
  - Orientation and Mobility (National Certificate)
- Master of Engineering (Interdisciplinary; DVD and Web)
- Master of Agricultural Education
- Master of Science in Crop Science (Web-based)
- Master of Science in Family and Consumer Science Education with the Great Plains Interactive Distance Education Alliance (Web)
- Master of Science in Horticulture (Web-based)
- Master of Science in Human Development and Family Studies with an emphasis in Gerontology with the Great Plains Interactive Distance Education Alliance (Web)

### **50% or more Electronic Delivery (continued)**

- Master of Science in Restaurant, Hotel and Institutional Management (Web-based)
- Master of Science in Software Engineering (Web)
- Master of Science in Systems and Engineering Management (DVD and Web)

#### **Doctoral Programs**

- Doctor of Education in Agricultural Education *Partner Institution: Texas A&M University* (blended delivery including Web, IVC, and face-to-face)
- Doctor of Philosophy in Technical Communication and Rhetoric (Web-based with face-to-face intensive)
- Doctor of Philosophy in Systems and Engineering Management (Web-based with face-to-face intensive)
- Doctor of Education in Educational Leadership (blended delivery including Web, IVC, and face-to-face)

### **Region 1 – High Plains Higher Education Regional Council**

Fall 2008 and Spring 2009

Estacado High School, 1504 E. Itasca, Lubbock, TX 79403

Architecture 1441 – Architectural Delineation I

Architecture 1442 Architectural Delineation II

TTU at Amarillo, a recognized higher education teaching site. *Memorandum of Understanding* between BWXT-Pantex, Texas Tech University, West Texas A&M University, and the Amarillo Economic Development Corporation.

- Master of Science in Software Engineering (blended delivery including Web, IVC, and face-to-face)
- Master of Science in Systems and Engineering Management
- Doctor of Philosophy in Systems and Engineering Management (blended delivery including Web, IVC, and face-to-face)
- Doctor of Education in Educational Leadership (blended delivery including Web, IVC, and face-to-face)

### **Region 2 – Northwest Texas Higher Education Council**

TTU at Abilene, a recognized higher education teaching site. *Memorandum of Understanding* with the City of Abilene, Texas Tech University, Abilene Christian University, Hardin Simmons University, McMurry University, and the Development Corporation of Abilene.

- Master of Science in Computer Science (blended delivery including Web, IVC, and face-to-face)

- Master of Science in Software Engineering (blended delivery including Web, IVC, and face-to-face)
- Doctor in Philosophy in Computer Science (blended delivery including Web, IVC, and face-to-face)
- Doctor of Education in Educational Leadership (blended delivery including Web, IVC, and face-to-face)

### **Region 3 – Metroplex Higher Education Regional Council**

Texas A&M Experiment Station, 17360 Coit, Dallas, TX 75252

- B.S. Horticulture (upper division only; blended delivery including Web, IVC, and face-to-face)

Raytheon Training Center, Plano, TX 75074, and Raytheon, 1000 S. Jupiter, Garland, TX 75042

- Master of Engineering (DVD , Web and face-to-face)

Beck Group, 1807 Ross Ave., # 500, Dallas, TX 75201

Summer 2008

ARCH 5605 Advanced Graduate (face-to-face delivery)

Texas Women's University

Fall 2008

EE 2372 – Modern Digital System Design

EE 3302 – Fundamentals of Electrical Engineering

IE 3301 – Engineering Economics Analysis

### **Region 4 – Upper East Texas Regional Council**

Distance courses and programs only

### **Region 5 – Southeast Texas Higher Education Regional Council**

Distance courses and programs only

### **Region 6 – Gulf Coast Higher Education Regional Council**

HOK, Inc, 2800 Post Oak Blvd., St. 700, Houston, TX 77056

Summer 2008

ARCH 4601 Architectural Design Studio V

ARCH 5604 Urban Design

Wilson Architectural Group, 5051 Westheimer, Ste. 1800, Houston, TX 77056

Fall 2008

ARCH 5605 Advance Graduate Design

Spring 2009

## **Region 7 – Central Texas Higher Education Regional Council**

TTU at Fredericksburg, a recognized higher education teaching site. *Partner institutions:* TTU-HSC and Austin Community College.

- Bachelor of General Studies (upper division coursework only; blended delivery including face-to-face, Web and IVC )
- Bachelor of Multidisciplinary Studies with EC-6 certification
- Master in Education in Education Leadership (blended delivery including face-to-face, Web and IVC)  
K-12 Principal Preparation
- K-12 Superintendent Preparation (blended delivery including face-to-face, Web and IVC)
- Doctor of Education in Educational Leadership (blended delivery including Web, IVC, and face-to-face)

TTU at Highland Lakes (Marble Falls), a recognized higher education teaching site. *Partner institutions:* TTU-HSC and Central Texas College.

- Bachelor of General Studies (upper division coursework only; blended delivery including face-to-face, Web and IVC )
- Bachelor of Multidisciplinary Studies with EC-6 certification
- Master in Education in Education Leadership (blended delivery including face-to-face, Web and IVC)  
K-12 Principal Preparation
- K-12 Superintendent Preparation (blended delivery including face-to-face, Web and IVC)
- Doctor of Education in Educational Leadership (blended delivery including Web, IVC, and face-to-face)

## **Region 8 – South Texas Higher Education Regional Council**

Distance courses and programs only

## **Region 9 – West Texas Higher Education Regional Council**

Howard College

Bachelor of Multidisciplinary Studies with EC-6 certification

Midland College

Fall 2008

ENGR 1315 Introduction to Engineering (IVC)

EE 2372 – Modern Digital System Design

EE 3302 – Fundamentals of Electrical Engineering

IE 3301 – Engineering Economics Analysis

TTU Center at Junction. *Partner institution:* Howard College.

- Spanish 2302 (Summer 2008)

- Bachelor of General Studies (upper division coursework only; blended delivery including face-to-face, Web and IVC)
- Bachelor of Multidisciplinary Studies with EC-6 certification
- Master of Art Education (face-to-face and Web)
- Master in Education in Education Leadership (blended delivery including face-to-face, Web and IVC)  
K-12 Principal Preparation
- Master in Science in Multidisciplinary Science (blended delivery included less than 50% face-to-face at TTU Center at Junction)
- K-12 Superintendent Preparation (blended delivery including face-to-face, Web and IVC)
- Doctor of Education in Educational Leadership (blended delivery including Web, IVC, and face-to-face)

### **Region 10 – Upper Rio Grande Higher Education Regional Council**

- B.S. in Architecture (upper division courses only) at El Paso Community College, Valle Verde Campus