

Distributed Learning Council (DLC)
College of Outreach and Distance Education, Room 103A
September 21, 2009

Minutes

Attendees: Kathy Austin, Matt Baker, Todd Chambers, Dennis Fehr, Karissa Greathouse, Fred Hartmeister, Sherry Herzog, Bob Hickerson, Glenn Hill, James Hoffman, Patrick Hughes, Debbie Laverie, Cynthia McKenney, Michele Moskos, Amy Murphy, Carla Myers, Rosslyn Smith, Vicki West, Kent Wilkinson

Guest: Sue Couch (attending on behalf of Jean Scott)

Absent: Hansel Burley, Ariel Fernandez, Michael Giesselmann, Laura Heinz, John Kobza, Isis Leslie, Hossein Mansouri, Valerie Paton, Jean Scott, Vickie Sutton

Dean Matt Baker welcomed everyone to the meeting at 11:40 am.

1. Information Items:

- a. -Dr. Baker attended the UCEA meeting in Chicago and gave the committee a report and update regarding institution information and enrollments. The Deans met with Chancellor Hance last week to discuss enrollments, revenue and the economic recession. -Dr. Baker also discussed how Texas education is becoming more political with colleges and universities getting into markets using discounted programs and working to get high enrollments for less money. CODE will be looking into how this program can benefit Tech. CODE will also be working with community colleges to develop a 3-year bachelor's degree (120 credits reduced into 3 years) and to use workforce time to apply toward a bachelor's degree. -Dr. Baker also reported that the Provost is working to set up an office of veteran's affairs to get more veterans into our programs and to make veterans more comfortable with taking classes. -Question and discussion followed.
- b. Committee Reports
 - i. Quality Assurance Committee will be meeting before next DLC meeting. (McKenney)
 - ii. Question as to who the council reports to. (Hill)
This Council is appointed by the Provost.
 - iii. -Academic Programs Committee met in the spring; we are now awaiting the revisions to OP 36.04, which deals with new degree programs and changes in method of delivery. According to the proposed revisions, distance and off-campus certificate programs, as well as distance and off-campus degree programs, would be reviewed by this committee. (Smith)
-Alamo Colleges have submitted an application for a MITC to the Coordinating Board, and Tech has indicated its desire to participate. General Counsel is reviewing the draft MOU for this program.
-We are also looking at procedures for certificate programs and proposals for evening and weekend college. The certificate program would consist of 12-20 hours of upper division work in a very focused area. The proposal will probably go before Academic Council in October (Smith)

1. Working on a menu of services offered by our college and working on final changes to graduate/undergrad brochures. Final stage of finishing up a proposal for visiting students to take up to 60 hours towards a degree and programs at Ft. Bliss and other military bases in Texas to develop our programs (Moskos)
- c. Formal process for universities to offer programs in Hill Country. Enrollment growth in the Hill Country has come from undergraduate programs. Junction has 2 funded post doc positions and has an offer out to fill another position. Junction is becoming a place for interactive research and is the first site to install a new Polycom system. Waco is off the ground, and there is potential for growth in the area. Restaurant program in the Hill Country could grow to be larger than the program on the main campus program. Will be working on MOU with Tarrant County Community College to enhance our programs. (Hickerson)
- d. New lecture capture equipment is in, and there will be a demo at the next meeting. (Austin)
- e. Discussion was held regarding recent problems with Blackboard, how it was resolved, and how it affected faculty and students. (Austin/Greathouse)
- f. Working to correct problems with Banner coding before students register for spring classes. Please review your spreadsheets in order to get revenue and weighted information back to the colleges as soon as possible. (Smith)

2. Action Items

- a. Approval of minutes from August 17, 2009: Cynthia McKenney moved to approve, Sherry Herzog seconded the motion. Minutes were approved by vote of hands.

No further business, meeting was adjourned at 1:15 PM. Next meeting of the DLC will be October 19, 2009.