

Minutes - eLearning Council Meeting

Thursday, September 15, 2016 | 1:30-3:00 PM

Provost Conference Room

Attendees: Ming Chyu, David Doerfert, Kristi Gilmore, Larry Phillippe, Pat McConnell, Karissa Greathouse, Kathy Austin, Robin Locke, Suzanne Tapp, Heather Greenhalgh-Spencer, Robert Cox, Josh Fairbanks, Andrea McCourt, Tom Dolan, Lucy Worley, David Chapman, Timothy Howard, Ian Barba, Roger Landes, Gary Elbow, Kerri Dickson- represented by Leslie Collins, Mary Alice Torres-MacDonnel, Anne Arnecke, Jameshia Granberry, Lance Fickle, Vicki Sutton, Lewis Snell, Rebecca Larson, Libby Spradlin, Becky Fletcher.

- I. **Call to Order:** Meeting was called to order at 1:32 p.m. by Dr. Justin Louder.
- II. **Approval of Minutes from Previous Meeting:** Minutes for previous eLearning Council meeting are unavailable.
- III. **Program Approval**
 - a. **Approval for Graduate Certificate in Healthcare Engineering (online):** Dr. Ming Chyu spoke to the council about the proposed certificate in Healthcare Engineering. Dr. David Doerfert makes a motion to approve and Dr. Andrea McCourt seconds. The proposal will be voted on in the next Graduate Council meeting.
 - b. **Approval of Proposed extension for BA in Political Science (Regional Sites):** Dr. Lewis Snell and Ms. Rebecca Larson spoke on the proposed extension for the online certificate BA in Political Science (Regional Sites). Dr. Heather Greenhalgh-Spencer made a motion to approve the proposed Extension for BA in Political Science. Dr. Kathy Austin seconded the motion. This proposal has been approved for the minor previously.
 - c. **Approval of Proposed Certificate in Masters in Public Administration (MPA) (Online/Hybrid Regional Site):** Dr. Lewis Snell and Ms. Rebecca Larson discuss the certificate with the council which (1/3) will be taught face-to-face Waco and Collin. Dr. Kathy Austin makes a motion to table the proposal to request additional information before going forward and Dr. David Doerfert seconds.
 - d. **Approval of Proposed Graduate Certificate in Deaf/blindness Update:** Robin Locke decides to discuss this update in deaf/blindness, a name change will occur due to the notification of the correct terminology. The course will stay the same, only the name will be updated. Dr. Larry Phillippe makes a motion to approve the update and Dr. Heather Greenhalgh-Spencer seconds. It is approved and will be routed to the next Graduate Council meeting.
- IV. **Discussion Items**
 - a. **Proctoring Solution:** Dr. Kathy Austin discusses a new secure pilot. A decision will be made for a possible new vendor by the end of the semester. Ron Nail is working directly with faculty piloting both vendors.
 - b. **eLearning Marketing:** Lucy Worley speaks on the changes developing with our eLearning Marketing staff, their achievements so far, and future development. We have

merged TTUISD and eLearning Marketing. Dr. Louder informs the council that David Hankins will look at ways to market individual programs as well.

- c. *Blackboard Student Services:*** Dr. Louder updates the council on the progress of the eLearning program and Blackboard support. Blackboard will soon provide student business support, tech support, and financial aid support. The soft launch is expected to take place in late November of 2016. Fully in place by the spring semester of 2017. This new service will provide basic information and will serve as resource for regional and online support 24/7.
- V. *Regional Site Updates:*** An update will be conducted next month on TTU's regional site at Fredericksburg and Highland Lakes. Ms. Jameshia Granberry speaks on the increase in admittance and enrollment at the Collin Campus, with 33 students. Lewis Snell updates the council on TTU's regional site at Waco and speaks on fall enrollment, stating with 173 students in the fall, 27 face to face classes and 700 special credit hours available this semester. Hill recently got approval and has enrolled 9 students.
- VI. *Open Discussion:*** No items discussed.
- VII. *Adjourn:*** Meeting adjourned at 2:28 p.m.